

April 2025

**PERSONNEL ITEMS
WEST VIRGINIA BOARD OF EDUCATION**

NEW EMPLOYMENT

Monique Call, School Counselor, WVSDT, Academy Programs, at an annual salary of \$76,498.80, effective 3/10/2025.

TRANSFER

Chris Bishop, from Teacher, WVSDT, Denmar Correctional Center, at an annual salary of \$63,445.20 to Teacher, WVSDT, Anthony Correctional Center, at an annual salary of \$64,045.20, effective 3/8/2025.

RESIGNATION

Adam Young, Teacher, WVSDT, Mt. Olive Correctional Complex, at an annual salary of \$72,448.80, effective 3/7/2025.

RETIREMENT

Diane Burkhart, Teacher, WVSDT, Burlington Center, at an annual salary of \$81,320.00, effective 6/27/2025.

William McElwain, Teacher, WVSDT, Anthony Correctional Center, at an annual salary of \$85,406.76, effective 6/30/2025.

Cynthia White, Teacher, WVSDT, Donald R. Kuhn Juvenile Center, at an annual salary of \$78,346.80, effective 6/30/2025.

TERMINATION

Travis Bunner, Teacher, WVSDT, St. Marys Correctional Center, at an annual salary of \$63,376.80, effective 3/21/2025.

WEST VIRGINIA SCHOOLS FOR THE DEAF AND THE BLIND

NEW EMPLOYMENT - ACTION

Approve employment of Barbara Cooley as LPN – 210 days at an annual salary of \$54,287.00, effective April 7, 2025. *CIB Completed: in process*

Approve employment of Renee Nicely as Teacher – English 05-AD/DHH PK-AD at an annual salary of \$53,605.00, effective August 6, 2025. WV Professional Teaching Certificate #E2R125200216; *CIB Completed: in process*

RECLASSIFICATION - ACTION

None

REDUCTION IN FORCE - ACTION

Approve reduction in force of Wendy Bailey, K-12 Outreach Specialist for Blind/Low Vision, at an annual salary of \$78,534.61, effective June 30, 2025. Position eliminated due to a restructuring of the outreach program to better meet the needs of DHH and BLV students who are served statewide for the 2025-2026 school year and beyond.

Approve reduction in force of Melissa Carpenter, Birth to 5 Family Services Specialist for Blind/Low Vision, at an annual salary of \$88,501.71, effective June 30, 2025. Position eliminated due to a restructuring of the outreach program to better meet the needs of DHH and BLV students who are served statewide for the 2025-2026 school year and beyond.

Approve reduction in force of Ressie Phillips, K-12 Outreach Specialist for Deaf/Hard of Hearing, at an annual salary of \$101,338.24, effective June 30, 2025. Position eliminated due to a restructuring of the outreach program to better meet the needs of DHH and BLV students who are served statewide for the 2025-2026 school year and beyond.

Approve reduction in force of Nora Stevenson, K-12 Outreach Specialist for Deaf/Hard of Hearing, at an annual salary of \$87,077.43, effective June 30, 2025. Position eliminated due to a restructuring of the outreach program to better meet the needs of DHH and BLV students who are served statewide for the 2025-2026 school year and beyond.

LONG TERM SUBSTITUTE CONTRACT ENDING - ACTION

Approve long-term substitute contract end for Donna See – Mathematics 05-AD/VI PK-AD Teacher, at an hourly rate of \$47.01, effective June 9, 2025.

Approve long-term substitute contract end for Kelly Duckworth – English 05-AD/DHH PK-AD Teacher, at an hourly rate of \$43.27, effective June 9, 2025.

RESIGNATION – ACTION

Approve resignation of Gary W. Potter, Jr. as General Maintenance/Campus Security Officer, at an annual salary of \$39,384.90, effective April 4, 2025.

RETIREMENT – ACTION

None

LEAVE OF ABSENCE – ACTION

None

SALARY ADJUSTMENT – ACTION

Approve salary increase and title change for Dr. Christine Lewis, from Director of Student Life – 261 days at \$93,739.79 annually, to Residential Services Manager – 261 days at an annual salary of \$97,299.00, effective July 1, 2025. WVDE set salary at manager level. Salary calculation based on SY25 rates.

Approve salary increase and title change for Alyssa Hansrote, from Communications and Public Relations Coordinator – 261 days at \$67,615.58 annually, to Program Specialist for Communications and Public Relations – 261 days at an annual salary of \$68,999.00 effective July 1, 2025. WVDE set salary at program specialist level. Salary calculation based on SY25 rates.

Approve salary adjustment due to title and contract day changes for Tonya Fields, from School Nurse/Coordinator of Health Services – 240 days at \$79,764.40 annually, to Health Services Administrator – 220 days at an annual salary of \$75,075.70 effective July 1, 2025. To reduce contract days by 20 and remove Coordinator title. Salary calculation based on SY25 rates.

TRANSFER – ACTION

None

NON-RENEWAL OF PROBATIONARY CONTRACT – LACK OF NEED (Professional)

Approve non-renewal of the professional probationary contract of Hanna Fuller, Birth to 5 Family Services Specialist for Deaf/Hard of Hearing, at an annual salary of \$84,287.34. Position eliminated due to a restructuring of the outreach program to better meet the needs of DHH and BLV students who are served statewide for the 2025-2026 school year and beyond.

Approve non-renewal of the professional probationary contract of Lisa Hileman, Teacher – Multi-Categorical, at an annual salary of \$55,367.00. Position eliminated due to lack of need.

SUSPENSION – ACTION

None

TERMINATION – ACTION

Approve termination of Crystal Weaver as Substitute Teacher, at an hourly rate of \$29.21, effective April 9, 2025. Ms. Weaver failed to complete the onboarding process after four notices to do so.

Approve termination of Brian Kerling as Substitute General Maintenance/Security, at an hourly rate of \$20.51, effective April 9, 2025. Mr. Kerling failed to complete registration with the substitute call out system after ten days' notice to do so.

REINSTATE - ACTION

None

VOLUNTEER – ACTION

Approve Suzette Rose as volunteer for the remainder of the 2024-2025 school term at the Sevigny Building. Volunteer hours under the direction of the Dean of Students/Principal.

Approve Aiden Ritchie as volunteer for the remainder of the 2024-2025 school term at the Quail Hill Maintenance Building. Volunteer hours under the direction of the Director of Transportation and Child Nutrition.

EXTRA DUTY/EXTRACURRICULAR CONTRACTS – ACTION

Approve extra duty contract for Henretta Fields as Residential Care Specialist for the Blind Alumni Weekend to be held June 6-8, 2025, at an hourly rate of \$31.77. Maximum contract hours = 32

Approve extra duty contract for Barry Nealis as Residential Care Specialist for the Blind Alumni Weekend to be held June 6-8, 2025, at an hourly rate of \$35.52. Maximum contract hours = 32

Approve extra duty contract for Patricia Webb as Substitute Custodian III for Blind Alumni Weekend to be held June 6-8, 2025, at an hourly rate of \$21.26.