

ZOOM – Data Quality Edits



Where are the
circus misfits
in your data?



1. Log onto the following site:

<http://zoomwv.k12.wv.us/educators/login/login.jsp>

The screenshot shows a web browser window with the address bar containing the URL <https://zoomwv.k12.wv.us/educators/login/login.jsp>. The page displays the "WVDOE Login" interface for Hoonuit. The form includes a "Single Sign On (SSO)" section with fields for "Username:", "Password:", and "Domain:" (set to "Global Domain"). A "Login" button is located below the form. To the right of the form, there is a welcome message from the West Virginia Department of Education. A red arrow points from a text box to the "Username:" field.

The username is your k12 email address.

The password is the same password you use for your email.

Access to this report is only available to individuals that have the approved and appropriate rights. ZoomWV-e rights are administered through WVEIS and are linked directly to the individual's authority level within WVEIS. To view the following reports, an individual must obtain appropriate credentials/accounts through WVEIS and WEBTOP.

Contact zoomwv@help.k12.wv.us or the WVDE Data Governance unit at 304.558.7881 for questions related to logging into your account.

2. Locate the Data Quality tab

The screenshot shows the ZoomWV for Educators interface. The navigation menu at the top includes: ROOT, DISTRICT, SCHOOL, ASSESSMENTS, FINANCIAL, DATA QUALITY (highlighted with a red circle and arrow), STUDENT SEARCH, and HELP. The main content area is titled 'SUMMARY' and includes several data visualization components:

- Summary Statistics:**

# SCHOOLS	# TEACHERS	# STUDENTS	% ATTN. YTD	# INCIDENTS	% CHRONICALLY ABSENT
720	23,729	270,724	93.05%	208,312	19.72%
- # CURRENTLY ENROLLED STUDENTS:** A bar chart showing enrollment by grade level. The total number of students is 19,420. The chart shows enrollment for grades PK through 12, with a significant drop-off for grades 13 through 15.
- ATTENDANCE YTD:** A table listing schools and their attendance percentages.

School	% Attn.
A. T. Allison Elementary School	94.19%
Academy Of Careers And Technology	99.72%
Academy Programs	100%
Adamston Elementary School	91.61%
Alban Elementary School	94.74%
Alderson Elementary	94.72%
Altizer Elementary School	93.42%
Alum Creek Elementary School	94.48%
Anawalt Elementary School	93.66%
Andrew Jackson Middle School	92.23%
Andrews Heights Elementary School	94.71%
- DAILY UNEXCUSED ABSENCES FOR LAST 30 DAYS:** A line chart showing the number of unexcused absences over time. The chart shows a general downward trend from approximately 38,628 on 05/31/2018 to 0 on 06/28/2018.

3. Locate the arrow for the drop down box next to the Data Quality tab. Select the link for the Financial Data Quality.

The screenshot shows the ZoomWV for Educators portal. The navigation bar includes 'ROOT', 'DISTRICT', 'SCHOOL', 'ASSESSMENTS', 'FINANCIAL', 'DATA QUALITY', 'STUDENT SEARCH', and 'HELP'. The 'DATA QUALITY' tab is selected, and a dropdown menu is open, showing 'Advanced Data Quality' and 'Financial Data Quality'. A red arrow points to the dropdown arrow. Below the navigation bar, there are filters for DISTRICT/COUNTY, SCHOOL, GRADE, ETHNICITY, GENDER, GRAD COHORT, S04, DIPLOMA TYPE, GIFTED, SPED, and ELL. A summary table shows 720 schools, 23,729 teachers, 270,724 students, 93.05% attendance, 208,312 incidents, and 19.72% chronically absent. A bar chart shows currently enrolled students by grade level. Two sub-sections are visible: 'ATTENDANCE YTD' with a table of school attendance rates and 'DAILY UNEXCUSED ABSENCES FOR LAST 30 DAYS' with a line chart.

# SCHOOLS	# TEACHERS	# STUDENTS	% ATTN. YTD	# INCIDENTS	% CHRONICALLY ABSENT
720	23,729	270,724	93.05%	208,312	19.72%

School	% Attn.
A. T. Allison Elementary School	94.19%
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Adamston Elementary School	91.61%
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Alderson Elementary	94.72%
Altizer Elementary School	93.42%
Alum Creek Elementary School	94.48%
Anawalt Elementary School	93.66%
Andrew Jackson Middle School	92.23%
Andrews Heights Elementary School	94.71%

4. You will see a selection screen. Enter the criteria for your county.

The screenshot shows the ZoomWV for Educators portal. The breadcrumb navigation is: ROOT > DISTRICT > SCHOOL > ASSESSMENTS > FINANCIAL > DATA QUALITY > STUDENT SEARCH > HELP. The 'FINANCIAL DATA QUALITY' section is active, and the selection criteria are: Entity Type: [All Audits], Fiscal Year: 2017-2018, Group: [All Entities], Entity: [All Counties].

CURRENT FINANCIAL AUDITS

Entity Group	Entity	Audit Description	Audit Notes	Count
CBE (237)				
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00131 and an object code of 218.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00131 and an object code of 221.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00131 and an object code of 261.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00141 and an object code of 218.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00141 and an object code of 221.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00141 and an object code of 261.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00131 and an object code of 218.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00131 and an object code of 221.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00131 and an object code of 261.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00141 and an object code of 218.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00141 and an object code of 221.	1
CBE	BERKELEY COUNTY SCHOOLS ADMINISTRATIVE	Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00141 and an object code of 261.	1
CBE	BOONE COUNTY SCHOOLS	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 112.	1
CBE	BOONE COUNTY SCHOOLS	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 221.	1
CBE	BOONE COUNTY SCHOOLS	Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 233.	1

5. Your county financial edits will be displayed.

The screenshot shows the ZoomWV for Educators portal. The page title is "FINANCIAL DATA QUALITY". The filters are set to "All Audits", "2017-2018", "County Board of Education", and "CABELL COUNTY SCHOOLS". The table below shows the current financial audits:

Entity Group	Entity	Audit Description	Audit Notes	Count
CBE (3)				
CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19011 that does not exist in the state Chart of Accounts.	4
CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19111 that does not exist in the state Chart of Accounts.	4
CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19211 that does not exist in the state Chart of Accounts.	1

A red arrow points from a text box to the table. The text box contains the following text:

You can double click on any of the lines and a new box will pop up with more detailed information related to that particular edit.

CURRENT FINANCIAL AUDITS DETAILS

AUDIT TYPE: [All Audits] FISCAL YEAR: 2017-2018 GROUP: County Board of Education ENTITY: CABELL COUNTY SCHOOLS

AUDIT DESCRIPTION: Account has a Project code that does not exist in the Chart of Accounts

Total of 9 row(s) with 2500 Row Limit

Fiscal Year	Fiscal Period	Account Number	Budget Postings	Encumbrance Postings	Expenditure Postings	Entity Group	Entity	Audit Description	Audit Notes	Count
2017-2018	2	611901112711122001*****	10,325.00	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19011 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611901112711221001*****	789.86	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19011 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611901112711231001*****	1,548.64	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19011 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611901112711261001*****	619.50	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19011 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611911112711122001*****	9,274.00	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19111 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611911112711221001*****	709.00	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19111 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611911112711233001*****	1,020.00	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19111 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611911112711261001*****	1,144.00	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19111 that does not exist in the state Chart of Accounts.	1
2017-2018	2	611921112711122001*****	13,100.00	0.00	0.00	CBE	CABELL COUNTY SCHOOLS	Account has a Project code that does not exist in the Chart of Accounts.	During fiscal year 2017-2018, the account has a Project code of 19211 that does not exist in the state Chart of Accounts.	1

More examples:

The screenshot shows a web browser window displaying the ZoomWV For Educators portal. The page title is "FINANCIAL DATA QUALITY" and it is part of the "DATA QUALITY" section. The table below lists "CURRENT FINANCIAL AUDITS" with columns for Entity Group, Entity, Audit Description, Audit Notes, and Count. A red arrow points to the second row of the table, which is highlighted by a red box with the text "Example: Revenue source code with an expenditure object code."

Entity Group	Entity	Audit Description	Audit Notes	Count
CBE (6)		Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 139.	1
CBE		Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 221.	1
CBE		Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 261.	1
CBE		Account is a Revenue Source type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 139.	1
CBE		Account is a Revenue Source type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 221.	1
CBE		Account is a Revenue Source type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 01111 and an object code of 261.	1

More examples:

The screenshot shows a web browser window with the URL <https://zoomwv.k12.wv.us/educators/portalHome.jsp>. The page header includes the West Virginia Department of Education logo and the 'ZOOMWV FOR EDUCATORS' branding. The navigation menu includes 'ROOT', 'DISTRICT', 'SCHOOL', 'ASSESSMENTS', 'FINANCIAL', 'DATA QUALITY', 'STUDENT SEARCH', and 'HELP'. The 'DATA QUALITY' section is active, displaying 'FINANCIAL DATA QUALITY' reports. The filters are set to 'All Audits', '2017-2018', and 'County Board of Education'. The table below shows a list of current financial audits.

Entity Group	Entity	Audit Description	Audit Notes	Count
CBE (6)				
CBE		Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00111 and an object code of 131.	2
CBE		Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00111 and an object code of 221.	2
CBE		Account has an Expenditure Object code but is not a Program/Function type account.	During fiscal year 2017-2018, the account has an account type code of 00111 and an object code of 261.	2
CBE		Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00111 and an object code of 131.	2
CBE		Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00111 and an object code of 221.	2
CBE		Account is a Balance Sheet type account with an invalid Object code.	During fiscal year 2017-2018, the account has an account type code of 00111 and an object code of 261.	2

Example: Balance sheet account with an expenditure object code.

This is what you want to see!

The screenshot shows a web browser window with the URL <https://zoomwv.k12.wv.us/educators/portalHome.jsp>. The page header includes the West Virginia Department of Education logo and the ZoomWV For Educators logo. The navigation menu includes: ROOT, DISTRICT, SCHOOL, ASSESSMENTS, FINANCIAL, DATA QUALITY (highlighted), STUDENT SEARCH, and HELP. The main content area is titled "FINANCIAL DATA QUALITY" and contains a table with the following filters: AUDIT TYPE: [All Audits], FISCAL YEAR: 2017-2018, GROUP: County Board of Education, and ENTITY: TUCKER COUNTY SCHOOLS. The table header is "CURRENT FINANCIAL AUDITS" and the body contains the text "No Data Found.", which is circled in red. A red arrow points from a text box below to this text. The text box contains the message "Congratulations! No misfits!". At the bottom of the page, there is a "Certificate of Excellence" template with a clown illustration and fields for "Signature" and "Date".

Congratulations! No misfits!

