How to order your High School Equivalency Diploma or Transcript from DiplomaSender

To begin the process, make sure you have Chrome, Firefox or Edge installed on your computer and the pop-up blockers turned off. A cell phone cannot be used to place an order. You must also have a valid email address.

Tip: When selecting multiple documents and they are going to be sent to the same location, you can place a single order.

Directions for Registering on the DiplomaSender Website

- · Go to <u>DiplomaSender.com</u>
- · Select "Register" button on the right.
- · Answer the questions and select continue.
- After careful review of your information, select Complete Registration.
- · Check your email for a link to verify your account.

Directions for Ordering from the DiplomaSender Website

- · Login to your <u>DiplomaSender.com</u> account.
- Select the link on your page to order your document(s).
- · Select payment method for your order.
- Review pending or completed orders at the bottom of your DiplomaSender account homepage.

DiplomaSender also has a live chat feature on their website available Monday - Friday from 8 a.m. – 5 p.m CST. You can schedule a call back in the chat if you need to speak to someone directly.

