



STATEWIDE CONTRACTS

LOCAL GOVERNMENTS INFORMATIONAL SEMINAR

OBJECTIVES

- Recognize the benefits of statewide contracts to local government entities
- Understand purchasing procedures related to statewide contracts
- How to locate statewide contracts

STATEWIDE CONTRACTS

- Contract between the state and vendor which is used by state agencies and some political subdivisions to purchase frequently used commodities and services
- Bid and managed by the Purchasing Division

STATEWIDE CONTRACTS

- Benefits of using statewide contracts
 - Quick (Available to use right now)
 - Cost savings (The volume savings over the life of the contract)
 - Easily accessible
 - Efficiency in the procurement process
 - Reduces Soft Costs?
 - Mitigate risks!
 - All vendors on SWC's are properly vetted with SOS, Tax, Workers Comp, Fed % State Debarments.
 - Time is money!

LOCAL GOVERNMENT ENTITY DEFINES A NEED... WHAT HAPPENS NEXT?

LOCAL PROCUREMENT

- | | |
|--------|---|
| Step 1 | Write specifications |
| Step 2 | Advertise the solicitation/seek competition |
| Step 3 | Evaluate bids received |
| Step 4 | Award contract |
| Step 5 | Respond to any protests/unhappy vendors |

USE OF STATEWIDE CONTRACTS

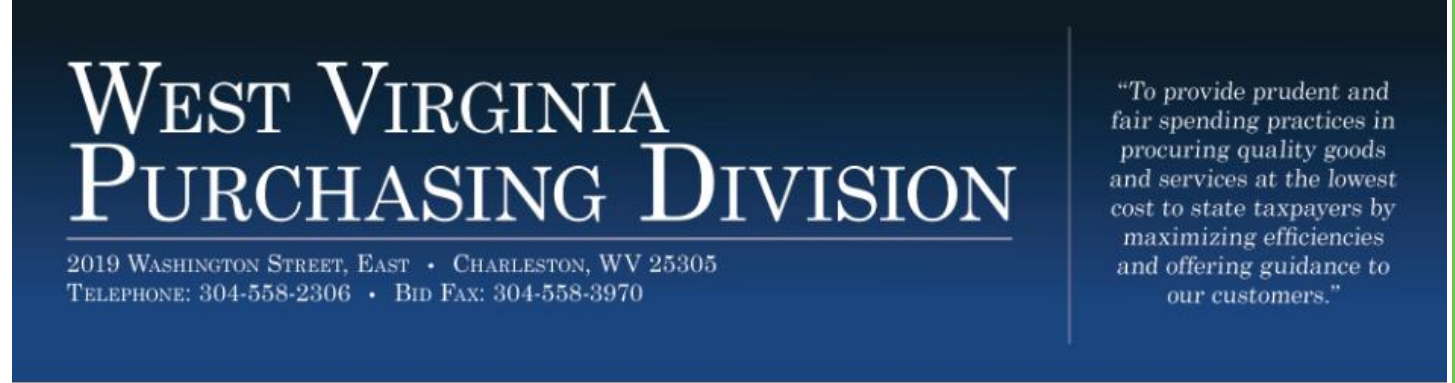
- | | |
|--------|--|
| Step 1 | Confirm that local laws and procedures allows use of statewide contracts |
| Step 2 | Check availability on statewide contracts |
| Step 3 | Contact vendor to verify participation and place order |

Commodities and services covered by statewide contracts



HOW CAN I VIEW THE STATEWIDE CONTRACTS?

At *WVPurchasing.gov*,
click on the
“Contracts” tab



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Search

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From there,
click on the
“Statewide
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WEST VIRGINIA PURCHASING DIVISION

STATEWIDE CONTRACTS



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(Mandatory Contracts for State Agencies; Available to Local Governments)



(Reference for State Agencies)



(State-Negotiated Terms Agreements)



(Reference for State Agencies)

Welcome to the Purchasing Division's Contracts page.

This site is dedicated to contracts which the Purchasing Division has approved for use by state agencies and political subdivisions. Statewide contracts are issued for many frequently-used commodities and services. These contracts, which are mandatory for use by state agencies, provide economies of scale for agencies throughout the state. **All mandatory statewide contracts issued by the Purchasing Division are available by clicking the button above.**

Please note the site is not maintained in real time; therefore contract activity such as an award, renewal, extension or cancellation may occur before the information is posted. Official copies of these contracts are on file in the [Purchasing Division office](#) located at 2019 Washington Street, East, Charleston, West Virginia.

The hyperlinked contract name takes you to the contract page

| Description | | Contract |
|---|---|---------------------------|
| Airfare | | AIRFARE |
| <i>This contract provides discounted air fare for State Agencies and Political Subdivisions.</i> | | |
| Asbestos Abatement Services | | ABATMNT |
| <i>This contract includes various asbestos abatement services, including, but not limited to, removal of asbestos material, pipefitting, and insulation.</i> | | |
| Automatic External Defibrillators | July 1, 2021 (Non-Mandatory) (2 CFR 200 Compliant) | DEFIB |
| <i>This contract includes automatic external defibrillators and accessories.</i> | | |
| Auto Parts | | MVPARTS |
| <i>This contract includes motor vehicle auto parts.</i> | | |
| Batteries (Automotive & Equipment) | | AEBATTERY |
| <i>This contract includes automotive and equipment lead acid batteries of various sizes and voltages, for both industrial and heavy commercial use.</i> | | |
| Box Truck Rentals | (2 CFR 200 Compliant) | COMTRKRN |
| <i>This contract with Enterprise Rent A Car Co. is to provide Nationwide Commercial Truck Rental Services.</i> | | |
| Building Supplies | June 15, 2022 (Non-Mandatory) | BLDSUPPLY |
| <i>This contract provides Walk-In Building Supplies to all State Agencies and Political Subdivisions located within the State of West Virginia.</i> | | |
| Car, Light Trucks, Mid-Size SUV | | MV |
| <i>This contract includes 2020 (or current model year), Classes 1-15, cars, trucks, sport utility vehicles, and other vehicles of various makes and models.</i> | | |
| Cellular Phones and Tablets | | CPHONE |
| <i>This contract includes cell telephones and tablets with various plans, including conventional voice plans, pooled voice plans, flat-rate voice plans, and data plans, as well other accessories, such as chargers and batteries.</i> | | |
| Cleaning Supplies (Household) | (2 CFR 200 Compliant) | HOUSE |
| <i>This contract includes cleaners, mops, brooms, buckets, and other housekeeping supplies.</i> | | |
| Commercial Copiers/Scanners Purchase and Lease | (2 CFR 200 Compliant) | DIGCOP |
| <i>This contract includes the lease or purchase of multi-function monochrome digital copiers and small color copiers with various band and accessory options.</i> | | |
| Computers (Desktop, Laptop, Other Accessory Devices) | (2 CFR 200 Compliant) | IP |

This is what the contract page looks like



1. **Contract Name** – refer to this name when contacting the vendors if interested in using the contract.

2. Look for any change orders issued on the contract. **Change orders** may renew/extend the contract, change pricing, make corrections or change the vendor contact information.

3. **Ordering Instructions** - Detailed information about placing an order on the contract. This may only be applicable to the State agencies, however, the vendor contact information will be provided.

EQRENT

3

Equipment Rental Services

1

2

Provide equipment rental services to all state agencies and political subdivisions.

| | | |
|---------------------------|---------------------------------------|------------------------------------|
| | Ordering Instructions | |
| Contract | Change Order | Vendor |
| EQRENT22A | Change Order 1 | United Rentals North America, Inc. |
| | Change Order 2 | |

| | | |
|---------------------------|---------------------------------------|---------------------|
| | Ordering Instructions | |
| Contract | Change Order | Vendor |
| EQRENT22B | Change Order 1 | Sunbelt Rentals Inc |

Within each contract is a designated contact for the vendor

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Name, Title)

(Printed Name and Title)

(Address)

(Phone Number) / (Fax Number)

(E-mail address)



QUESTIONS ABOUT STATEWIDE CONTRACTS?

West Virginia Purchasing Division

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**CONTACT
US**