

West Virginia Golden Horseshoe Online Test Confidentiality Agreement

For the Test Administrator who must not be the regular WV History classroom teacher

Test security and student confidentiality are of the most importance to the West Virginia Department of Education (WVDE). The WVDE must protect the implementation process to maintain the integrity of the examinations, to ensure equal opportunity for all students, and to protect the privacy rights of all students.

By signing this agreement, you agree that:

- You are not the regular West Virginia History classroom teacher.
- You will not engage in discussions with students about questions on the test.
- You will act as administrator and monitor the test for the students who have been assigned to you for the sole purpose of taking the online Golden Horseshoe Test.
- You will not remove, copy, or save the Golden Horseshoe Online Test items and you will not reproduce any test item in any way.
- You will not disclose the contents of the test for any purpose to any person.
- You will complete a roster of students taking the online test for each class and have it emailed to Matthew Kelly.

We ask that you acknowledge your adherence to this agreement by signing below. Please email a scanned copy of this form to Matthew Kelly (mmkelly@k12.wv.us).

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County Name

School Name

Print Test Administrator Name

Test Administrator Signature

Date