



**State of West Virginia
Agency Request for Proposals
Info Technology**

Proc Folder: 1754949			Reason for Modification:	
Doc Description: Finance & HR ERP Solution			Addendum No. 02 is issued to publish the pre-bid sign-in sheet, and to extend the question deadline.	
Proc Type: Agency Master Agreement				
Date Issued	Solicitation Closes	Solicitation No	Version	Phase
2025-09-16	2025-11-05 14:00	ARFP 0402 EDD2600000001	3	Draft

BID RECEIVING LOCATION

PROCUREMENT OFFICER
DEPARTMENT OF EDUCATION
BLDG 6, RM 700
1900 KANAWHA BLVD E
CHARLESTON WV 25305
US

VENDOR

Vendor Customer Code:
Vendor Name :
Address :
Street :
City :
State : **Country :** **Zip :**
Principal Contact :
Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER

Jo Ann Adkins
(304) 558-2686
joann.adkins@k12.wv.us

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

INVOICE TO	SHIP TO
DEPARTMENT OF EDUCATION BLDG 6, RM 700 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	DEPARTMENT OF EDUCATION OFFICE OF SCHOOL FINANCE 1900 KANAWHA BLVD E, BLDG 6 RM 650 CHARLESTON WV 25305-0001 US

Line	Comm Ln Desc	Qty	Unit of Measure	Unit Price	Total Price
1	Finance and HR ERP Solution				

Comm Code	Manufacturer	Specification	Model #
43231500			

Extended Description:

Finance and HR ERP Solution

Please see the full list of attached documents for this solicitation.

Online responses are prohibited. Please submit responses according to bid submission instructions.

SCHEDULE OF EVENTS

<u>Line</u>	<u>Event</u>	<u>Event Date</u>
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	Document Phase	Document Description	Page 3
EDD260000001	Draft	Finance & HR ERP Solution	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: ARFP EDD260000001
Addendum Number:02

The purpose of this addendum is to modify the solicitation identified as ARFP_EDD260000001 (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation: To provide the mandatory pre-bid sign in sheets.

1. To provide the pre-bid sign-in sheet.
2. The question deadline has been extended to close of business on Tuesday, September 23, 2025.
3. No other changes.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: ARFP EDD260000001

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

Pre-Bid Sign-In Sheet

Solicitation Number: ARFP EDD260000001

Date of Pre-Bid Meeting: September 16, 2025

Location of Prebid Meeting: WVDE, Room 600

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting. Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid. For further verification, please also provide a business card if possible.

Firm Represented:*	Rep Name (Printed):	Firm Address:	Telephone #:	Fax #:	Email:
WVDE	Michelle Childers	1900 Kanawha Blvd. E. Charleston, WV 25305	304-588-2686	N/A	Michelle.Childers@ WVDE.WV.US
WVDE	John Adkins	1900 Kanawha Blvd E. Charleston, WV 25305	304.558.2686	N/A	John.Adkins@ WVDE.WV.US
Skyward	Chris Casey	2601 Skyward Dr Stevens Point, WI 54482	715.630.4804	715.341.1370	Chris@skyward.com
LING	Sarah Haden	2801 Vici Fortwa Ste 400, Austin TX 78746			Sarah.haden@ ling.com
LING	Laura Thoma	"	704.996.4882	N/A	Laura.thoma@ ling.com
LING	Lindsee Thoms	"	801.419.8481	N/A	Lindsee.thoms@ ling.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.

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Tyler Tech	TERRY QUINN	1 Tyler Dr YARMONTH ME	800-772-2260 x 45555	207-781-2981	Ferry.Quinn@ TylerTech.com
Tyler Technologies	Adam C. Hills	1 Tyler Dr. Yarmouth, ME	207-518-4555	207-781-2981	adam.gri@tylertech.com tylertech.com
GGITech & Solutions	Andrew Jennison	11325 Random Hills Rd	571-279-7715	571-279-7715	andrew.jennison@ cg-i.com
Powerschool	Bo Zimmerman	150 Parkshore Dr Folsom, CA	877-837-1550	916-596-0950	bo.zimmerman@ powerschool.com
"	Gable Dixon	"	"	"	Gable.Dixon@ Powerschool.com
IBM	Daryl Cockerham	"	540-435-0238	"	dcockerham@ ibm.com

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FBM	Brian Cunningham	300 Summers St. Suite 600 Charleston, WV 25301	(304) 552-0032		brian.cunningham@ FBM.com
Cherry Road	Gray Carraway	301 Gibraltar Rd Morgans Run, WV 07950	(949) 466- 7486		gray@zonaco gray1@zoniconsulting.com
CHERRY ROAD	ALEX DEVERA	SAME ABOVE	973-402-7802		alex@cherryroad.com
SAP	MICHAEL LUKAC	3999 W. CHESTER PIKE NEWTON SQUARE PA 19073	412-880 -3703		MICHAEL. LUKAC@ SAP.COM
Carah Soft	Brad Rinehart	11443 Sunset Hills Rd Reston VA 20190	304-437-8669		Bradley.Rinehart@ CarahSoft.com
RSM US LLC	Tyler A. Hoff	1809 Intertimber Dr. Wilkes Barre, PA 18202	304-552- 7099	703-330-6401	tyler.a.hoff@rsmusllc.com gaurous.chachar@ rsmusllc.com

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Oracle	Bridgeth Nuss	904 Elizabeth St, Mechanicville NY 12118	518 368-2309		bridgeth.nuss@oracle.com
Oracle	Mitzi Riddle	500 Eldorado Blvd. Broomfield, CO	303- 324-9505		Mitzi.riddle@oracle.com
Highstreet	Ethan Dodderbell	1621 G-bon Ct McLean, VA	501-908 5169		Ethan.Dodderbell@highstreetllc.com
SYLOGIST	JOE VOLANTI	908 E. 35th St SHAWNEE, OK 74801	480-694- 7624		JOE.VOLANTI@SYLOGIST.COM
Sylogist	Emily K Scherler	908 E 35th St Shawnee, OK 74801	5804394491		emily.scherler@sylogist.com
WtG	Karla Wilkins	196 River Oak Ellijay 30536	5616280594		Karla.wilkins@wtg.com

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Highstreet IT	Sean McLaughlin	8201 Greensboro Dr Suite 530 McLean, VA 22102	610 430-3758		sean.mcguire@highstreetit.com
Highstreet IT	Tony Trickett	8201 Greensboro Dr Suite 530	917-777-9581		tony.trickett@highstreetit.com
WVDE	Tim Conyett				
WVDE	Urial Cummings				
WVDE	Jack Horn				
WVDE	Forest Hannah				

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