




Using ESEA Funds
Breakout Session
July 15, 2015





General Considerations


- Indirect Costs are only paid on actual direct expenditures less any dollars spent on equipment
 - This is a common monitoring finding
 - Title III is limited to 2% in total administrative costs
 - This includes all not just indirect but other administrative costs




General Considerations


- Federal funds are paid to LEAs on a reimbursement basis, therefore only funds actually spent can be claimed for reimbursement.
 - Cannot include encumbrances in drawdown requests





**West Virginia Department of
EDUCATION**

General Considerations


- Budget revisions are required to be submitted for any change equating to 10% of the total budget.
 - If the scope of the services has been materially changed than an amended application may be necessary
 - Contact the Office of Federal Programs for this determination



**ONE VOICE
ONE FOCUS**
All Students Achieving


**West Virginia Department of
EDUCATION**


General Considerations

- LEAs cannot claim funds on a line item with no approved budget.
 - Incurring the expenditure prior to an approved budget revision risks not receiving reimbursement for those funds


**ONE VOICE
ONE FOCUS**
All Students Achieving


**West Virginia Department of
EDUCATION**

Using Title I Funds


**ONE VOICE
ONE FOCUS**
All Students Achieving

West Virginia Department of EDUCATION

Can Title I Funds Be Used For:

Position	TAS	SWP	1003(A)
Title I Teacher	Yes	Yes	Yes
After/Summer School Teacher	Yes, for T1 Students only	Yes	Yes
TIS	No	Yes	Yes
Improvement Coordinator	No	Yes	Yes
Fed Program Coordinator	Yes	Yes	Yes
Principal	No	No	No
Homeless Liaison	Yes, Partially	Yes	Yes

ONEVOICE ONEFOCUS
FOR STUDENTS' ASPIRATIONS

West Virginia Department of EDUCATION

Can Title I Funds Be Used For:

Position	TAS	SWP	1003(A)	Qualifications
Counselor	No	Only above and beyond what's in non-Title I schools	Yes	Counselor Credential
Parent Liaison	Yes, for T1 students only	Yes	Yes	None
Aides	Yes, for T1 students only	Yes	Yes	
Asst. Principal	No	Only above and beyond what's required and in non-Title I schools	Yes	


ONEVOICE ONEFOCUS
FOR STUDENTS' ASPIRATIONS

West Virginia Department of EDUCATION

Title I Professional Development


- What constitutes PD under Title I
 - Improves and increases teachers' knowledge of the academic subjects they teach
 - High quality, sustained, intensive and classroom focused
 - Positively impact classroom instruction and teacher performance


ONEVOICE ONEFOCUS
FOR STUDENTS' ASPIRATIONS


**West Virginia Department of
EDUCATION**

High Quality Professional Development Includes:


- Involves multiple sessions over time, going beyond one-day or short-term conferences
- Align to school initiatives and standards
- Address job-related skills aimed impacting student performance
- Job-embedded learning opportunities
 - Collaborative teams, study groups, data analysis





**West Virginia Department of
EDUCATION**

High Quality Professional Development Does Not Include


- Only one-day conferences
- A mix of difference PD activities individualized for each staff member





**West Virginia Department of
EDUCATION**

SWP Professional Development


- School-wide Title I Funds can be used to pay for professional development for all staff.
- PD must be related to the goals outlined in the school-wide plan




 **West Virginia Department of EDUCATION**

TAS Professional Development


- Targeted assistance Title I programs can use Title I funding to pay for any professional development for Title I teachers only.
 - PD focused on helping at-risk students


 **ONE VOICE ONE FOCUS**
All Students Achieving

 **West Virginia Department of EDUCATION**

Allowable Title I Expenditure


??????

 **ONE VOICE ONE FOCUS**
All Students Achieving

 **West Virginia Department of EDUCATION**

Advertising?

- Yes
 - Brochures informing parents of school achievement, rules, regulations are allowable
- No
 - Billboards or other strategies to promote enrollment

 **ONE VOICE ONE FOCUS**
All Students Achieving

West Virginia Department of
EDUCATION

Alcoholic Beverages

- Not allowable under any federal award

ONE VOICE
ONE FOCUS
BY STUDENTS. FOR STUDENTS.

West Virginia Department of
EDUCATION

Appliances

- Not Allowable

ONE VOICE
ONE FOCUS
BY STUDENTS. FOR STUDENTS.

West Virginia Department of
EDUCATION

Athletics/Athletic Awards/Yearbooks

- Not Allowable

ONE VOICE
ONE FOCUS
BY STUDENTS. FOR STUDENTS.

West Virginia Department of
EDUCATION

Banquets/Award Programs/Carnivals/Luncheons/ Parties/Picnics

- Not Allowable

ONEVOICE
ONEFOCUS
WV EDUCATION ASSOCIATION

West Virginia Department of
EDUCATION

Employee Incentives

- Not Allowable

ONEVOICE
ONEFOCUS
WV EDUCATION ASSOCIATION

West Virginia Department of
EDUCATION

Food for Parent Activities

- If activities occur around a normal meal time
 - Beverage and light snack can be served

ONEVOICE
ONEFOCUS
WV EDUCATION ASSOCIATION

West Virginia Department of **EDUCATION**

Gift Certificates/Gift Cards

- Not Allowable
 - Cannot control what these are spent on

ONE VOICE ONE FOCUS
FOR STUDENTS ASSISTANCE

West Virginia Department of **EDUCATION**

Homeless Student Supplies

- Allowable
 - Includes emergency clothing/toiletries

ONE VOICE ONE FOCUS
FOR STUDENTS ASSISTANCE

West Virginia Department of **EDUCATION**

Instructional Materials

- Adopted textbooks
 - Not Allowable
- Supplemental textbooks
 - Allowable

ONE VOICE ONE FOCUS
FOR STUDENTS ASSISTANCE

West Virginia Department of
EDUCATION

Software Licenses

- Allowable

ONE VOICE
ONE FOCUS
FOR STUDENTS' SUCCESS

West Virginia Department of
EDUCATION

Travel, Lodging and Per-Diem

- Allowable
 - Cannot exceed federal reimbursement rates


ONE VOICE
ONE FOCUS
FOR STUDENTS' SUCCESS

West Virginia Department of
EDUCATION

Tutoring


- Allowable


ONE VOICE
ONE FOCUS
FOR STUDENTS' SUCCESS


**West Virginia Department of
EDUCATION**


T-Shirts/School Spirit Apparel


- Not Allowable


**ONE VOICE
ONE FOCUS**
All Students Achieving


**West Virginia Department of
EDUCATION**


Using Title II Funds



**ONE VOICE
ONE FOCUS**
All Students Achieving


**West Virginia Department of
EDUCATION**


Allowable Title II Activities


- Coursework for teachers and paraprofessionals to become highly qualified
 - High priority under Title II


**ONE VOICE
ONE FOCUS**
All Students Achieving



Allowable Title II Activities


- Fees for tests that teachers and paraprofessionals need to take in order to become highly qualified
 - Ex. Praxis





Allowable Title II Activities


- Professional Development for teachers in federal core content areas
 - English, Reading or Language Arts, Mathematics, Science, Foreign Languages, Civics and Government, Economics, Arts, History, and Geography




Allowable Title II Activities


- Professional development activities for principals, teachers and paraprofessionals
 - Must be outlined in WVSIP




 **EDUCATION**

Allowable Title II Activities


- Materials related to professional development activities
 - For Teacher/Principal/Paraprofessional use only
 - Classroom materials for student use are not allowable




 **EDUCATION**

Allowable Title II Activities


- Travel expenses related to PD activities
 - Must be consistent with state and federal travel regulations




 **EDUCATION**


Allowable Title II Activities


- Salaries to hire highly qualified teachers to reduce class size
 - Limited to K-3 unless needs assessments indicates high class sizes in other grade levels
 - Teachers hired with Title II funds **must** be highly qualified at time of hire





Allowable Title II Activities


- Recruitment costs and materials
- Recruitment incentives for hard-to-staff positions
 - Ex. signing bonuses, relocation costs





Allowable Title II Activities

- Coursework or incentives for teachers to pursue additional certifications or endorsements
 - Based on needs assessment
 - Preference given to critical shortage areas




Allowable Title II Activities

- National Board Certifications costs or incentives



West Virginia Department of
EDUCATION

Allowable Title II Activities

- Mentoring programs or stipends for new teachers
 - Does not include student mentoring programs

ONE VOICE
ONE FOCUS
FOR STUDENT ACHIEVEMENT

West Virginia Department of
EDUCATION

Allowable Title II Activities

- Administrative costs associated with coordinating professional development activities

ONE VOICE
ONE FOCUS
FOR STUDENT ACHIEVEMENT

West Virginia Department of
EDUCATION


Allowable Title II Activities

- Training to increase parental involvement

ONE VOICE
ONE FOCUS
FOR STUDENT ACHIEVEMENT

West Virginia Department of **EDUCATION**

Using Title VI RLIS Funds




ONE VOICE
ONE FOCUS
All Students Achieving

West Virginia Department of **EDUCATION**

Allowable RLIS Activities

- Teacher recruitment and retention, including the use of financial incentives, authorized under Title II, Part A




ONE VOICE
ONE FOCUS
All Students Achieving

West Virginia Department of **EDUCATION**

Allowable RLIS Activities

- Improving teacher quality and principal leadership skills through professional development authorized under Title II
 - Ex. college courses, staff development



ONE VOICE
ONE FOCUS
All Students Achieving

West Virginia Department of
EDUCATION

Allowable RLIS Activities

- Professional development on the integration of technology into curricula and instruction

**ONE VOICE
ONE FOCUS**
ALL STUDENTS ACHIEVING

West Virginia Department of
EDUCATION

Allowable RLIS Activities

- Increased access to technology for students and teachers


**ONE VOICE
ONE FOCUS**
ALL STUDENTS ACHIEVING

West Virginia Department of
EDUCATION


Allowable RLIS Activities


- Expand existing and new applications of technology to increase academic achievement

**ONE VOICE
ONE FOCUS**
ALL STUDENTS ACHIEVING



Allowable RLIS Activities


- Parental involvement activities
 - Authorized under Title I





Allowable RLIS Activities

- Activities authorized under the Safe and Drug Free School program




Allowable RLIS Activities

- Activities authorized under Title I Part A



West Virginia Department of
EDUCATION

Allowable RLIS Activities

- Activities authorized under Title III

ONE VOICE
ONE FOCUS
ALL STUDENTS. ALL VOICES.
