

#### **General Considerations**

- Indirect Costs are only paid on actual direct expenditures less any dollars spent on equipment
  - This is a common monitoring finding
  - Title III is limited to 2% in total administrative costs
    - This includes all not just indirect but other administrative costs



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#### **General Considerations**

- Federal funds are paid to LEAs on a reimbursement basis, therefore only funds actually spent can be claimed for reimbursement.
  - Cannot include encumbrances in drawdown requests



#### **General Considerations**

- Budget revisions are required to be submitted for any change equating to 10% of the total budget.
  - If the scope of the services has been materially changed than an amended application may be necessary
    - Contact the Office of Federal Programs for this determination



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#### **General Considerations**

- LEAs cannot claim funds on a line item with no approved budget.
  - Incurring the expenditure prior to an approved budget revision risks not receiving reimbursement for those funds



# EDUCATION

Using Title I Funds

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Can Title I Funds Be Used For:										
	Position	TAS	SWP	1003(A)						
	Title I Teacher	Yes	Yes	Yes						
	After/Summer School Teacher	Yes, for T1 Students only	Yes	Yes						
	TIS	No	Yes	Yes						
	Improvement Coordinator	No	Yes	Yes						
	Fed Program Coordinator	Yes	Yes	Yes						
	Principal	No	No	No						
	Homeless Liaison	Yes, Partially	Yes	Yes						
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Can Title I Funds Be Used For:									
Position	TAS	SWP	1003(A)	Qualifications					
Counselor	No	Only above and beyond what's in non- Title I schools	Yes	Counselor Credential					
Parent Liaison	Yes, for T1 students only	Yes	Yes	None					
Aides	Yes, for T1 students only	Yes	Yes						
Asst. Principal	No	Only above and beyond what's required and in non-Title I schools	Yes						
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### Title I Professional Development

- What constitutes PD under Title I
  - Improves and increases teachers' knowledge of the academic subjects they teach
  - High quality, sustained, intensive and classroom focused
  - Positively impact classroom instruction and teacher performance



#### **High Quality Professional Development Includes:**

- Involves multiple sessions over time, going beyond one-day or short-term conferences
- · Align to school initiatives and standards
- · Address job-related skills aimed impacting student performance
- · Job-embedded learning opportunities
- Job-embedded learning opportation Collaborative teams, study groups, data analysis ONEVOICE ONEFOCU

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**High Quality Professional Development Does Not Include** 

- · Only one-day conferences
- · A mix of difference PD activities individualized for each staff member

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#### SWP Professional Development

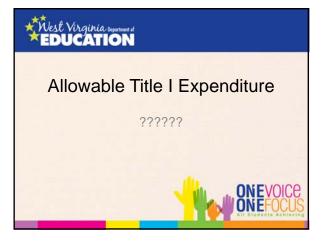
- · School-wide Title I Funds can be used to pay for professional development for all staff.
- · PD must be related to the goals outlined in the school-wide plan



#### **TAS Professional Development**

- Targeted assistance Title I programs can use Title I funding to pay for any professional development for Title I teachers only.
  - PD focused on helping at-risk students





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### Advertising?

Yes

 Brochures informing parents of school achievement, rules, regulations are allowable

No

 Billboards or other strategies to promote enrollment



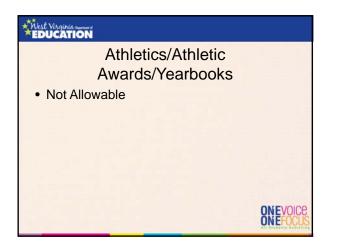
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#### **Alcoholic Beverages**

• Not allowable under any federal award



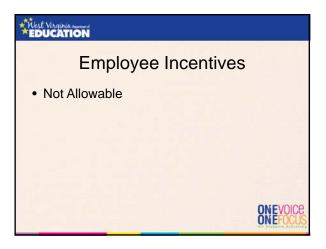




Banquets/Award Programs/Carnivals/Luncheons/ Parties/Picnics

Not Allowable





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### Food for Parent Activities

- If activities occur around a normal meal time
  - Beverage and light snack can be served



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### Gift Certificates/Gift Cards

Not Allowable

- Cannot control what these are spent on



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### **Homeless Student Supplies**

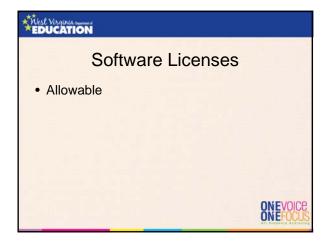
- Allowable
  - Includes emergency clothing/toiletries

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#### **Instructional Materials**

- Adopted textbooks
   Not Allowable
- Supplemental textbooks
  - Allowable

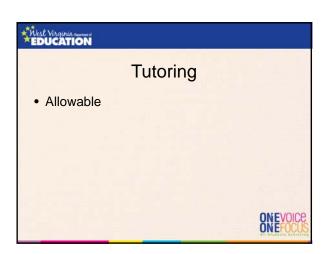




### Travel, Lodging and Per-Diem

- Allowable
  - Cannot exceed federal reimbursement rates

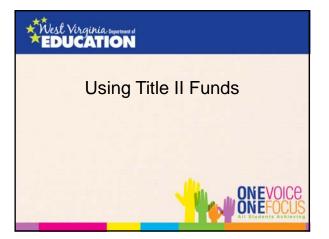
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### T-Shirts/School Spirit Apparel

Not Allowable





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#### Allowable Title II Activities

- Coursework for teachers and paraprofessionals to become highly qualified
  - High priority under Title II



#### Allowable Title II Activities

 Fees for tests that teachers and paraprofessionals need to take in order to become highly qualified

– Ex. Praxis



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#### Allowable Title II Activities

- Professional Development for teachers in federal core content areas
  - English, Reading or Language Arts, Mathematics, Science, Foreign Languages, Civics and Government, Economics, Arts, History, and Geography



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#### Allowable Title II Activities

 Professional development activities for principals, teachers and paraprofessionals

 Must be outlined in WVSIP



#### Allowable Title II Activities

- Materials related to professional development activities
  - For Teacher/Principal/Paraprofessional use only
  - Classroom materials for student use are not allowable



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#### Allowable Title II Activities

 Travel expenses related to PD activities
 Must be consistent with state and federal travel regulations

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#### Allowable Title II Activities

- Salaries to hire highly qualified teachers to reduce class size
  - Limited to K-3 unless needs assessments indicates high class sizes in other grade levels
  - Teachers hired with Title II funds <u>must</u> be highly qualified at time of hire



#### Allowable Title II Activities

- Recruitment costs and materials
- Recruitment incentives for hard-to-staff positions

- Ex. signing bonuses, relocation costs



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#### Allowable Title II Activities

- Coursework or incentives for teachers to pursue additional certifications or endorsements
  - Based on needs assessment
  - Preference given to critical shortage areas



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#### Allowable Title II Activities

 National Board Certifications costs or incentives



#### Allowable Title II Activities

- Mentoring programs or stipends for new teachers
  - Does not include student mentoring programs



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#### Allowable Title II Activities

 Administrative costs associated with coordinating professional development activities

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#### Allowable Title II Activities

• Training to increase parental involvement



# West Virginia Department of EDUCATION

#### Using Title VI RLIS Funds

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# EDUCATION

#### Allowable RLIS Activities

• Teacher recruitment and retention, including the use of financial incentives, authorized under Title II, Part A

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#### Allowable RLIS Activities

 Improving teacher quality and principal leadership skills through professional development authorized under Title II

 Ex. college courses, staff development



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#### Allowable RLIS Activities

 Professional development on the integration of technology into curricula and instruction



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#### Allowable RLIS Activities

• Increased access to technology for students and teachers

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#### Allowable RLIS Activities

 Expand existing and new applications of technology to increase academic achievement



#### Allowable RLIS Activities

Parental involvement activities
 - Authorized under Title I



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#### Allowable RLIS Activities

• Activities authorized under the Safe and Drug Free School program

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Allowable RLIS Activities

• Activities authorized under Title I Part A



### Allowable RLIS Activities

• Activities authorized under Title III

