

High Cost/High Acuity Funding Available for Reimbursement-2015 IDEA Funding = \$ 822,303 State Appropriated Funding = \$1,500,000

High Cost/High Acuity Fund Eligibility for Reimbursement Definition: Individual application for an eligible SWD who: is 3-21 years of age; has a current IEP; lives within the LEA requesting funds or receives special education and related services within the LEA; court-ordered out-of-state placements (first included in FY12); cost is equal to or greater than \$33,400* annually (a decrease from the 2014 criteria of \$33,600 annually).

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High Cost/High Acuity Fund Other Excluded and Included Categories for Eligibility

- ☐ IEP Placed Out of State Students
 - Students with disabilities placed out-of-state by the district IEP team may not be submitted for reimbursement through the High Cost Expenditure Fund.
- □ Out of County Placements
 - Students placed into a district by another agency (i.e. foster care and emergency shelters), may be submitted for reimbursement, but all High Cost/High Acuity criteria requirements must also be
 - > Reimbursement will not be provided under both high cost/high acuity and out-of-county funding reimbursement mechanisms.



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High Cost/High Acuity Fund Eligible Expenses

Costs required to provide direct special education and related services, as identified in the student's IEP:

- > Personnel (teachers, aides, service providers) including extended school year
- > Evaluations recommended by IEP Team and documented on
- > Supplementary classroom materials for specially designed
- instruction Assistive technology services or devices identified on the student's IEP
- > Equipment (mats, prone stander)
- > Construction (ramp, handicap accessible bathroom)
- > Special transportation (must be noted in IEP)
- Educational cost for court ordered out-of-state studering EVOICE ON EFOCU



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SWD Served in District with Costs that Meet or Exceed \$33,400 Annually

- Pages 1 through 5 of the application must be completed and submitted.
- (Page 1 and 6 are to be completed for court-ordered OOS students.)
 Documentation must be submitted to verify all amounts submitted for reimbursement and to support FTE calculations claimed.
- A copy of the IEP for the year in which the expenses were incurred is to be submitted. (Counties may submit only the pages of the IEP that support the expenses claimed if desired.)
- expenses claimed in desired.)
 Payroll expenses claimed should be supported by the PAI.510 report for the period July 1, 2014-June 30, 2015.
 Eligible Medicaid Reimbursement will be subtracted from the total amount of approved expenses submitted for reimbursement but may be used to determine whether or not a student meets minimum expenditure criteria.

 (For example, a student with expenses totaling \$34,000 but with eligible reimbursement from Medicaid at \$10,000 meets the minimum expenditure criteria. However, the amount eligible for reimbursement will be calculated at \$24,000.



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FTE Calculation Examples

Instructions for calculation of FTE can be found at http://wwde.state.wv.us/osp/highcostexpenditures.html Click on Methods for Calculations.

Few examples include:

- Calculate FTE for Teachers
 - Caseload OR
 - Actual time (minutes) spent with students
- Calculate FTE for therapists (when employed by the county as a regular employee)
 - Use minutes as recorded on the IEP. Schedules do not always reflect the true IEP required times may be more or less but calculation must be based on IEP required minutes.

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FTE Calculation Examples

- Calculate FTE for bus drivers and bus aides
 - Miles per student

OR

- Minutes each student is on bus

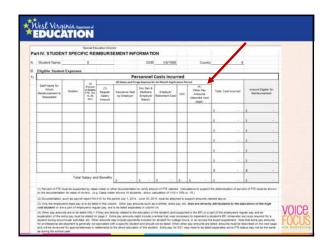


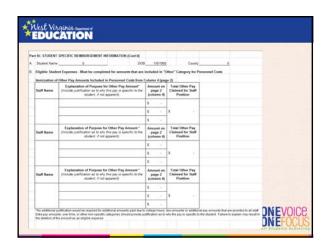
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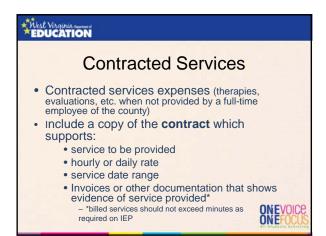
PAI.510 Report

- Run report for the specific application period
 - July 1-June 30
- · Carefully review the extra pay amounts
 - Reduce total pay by these amounts when not attributable to this student—If attributable to student, list in column 4 for other pay and explain on page 3 of application
 - Reduce fixed benefits by amount of pay excluded-(i.e. Social Security, Medicare, Retirement)









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Transportation Allowance

- Utilize the Transportation Allowance Final Comp tables for the 2015 school year to calculate mileage rate
- Provide WVEIS attendance report of absences then claim reimbursement only for days present x miles traveled on bus per day
 Days school in session less absences
- Use per mile rate, NOT fuel cost per gallon
- Specialized transportation must be specified on IEP in order to receive reimbursemer NET CONTROLL

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Transportation Allowance-Example

School was held 180 days and student missed 25 days. Student rides the bus 15 miles per day. Calculated rate is \$1.81 per mile.

155 days x 15 miles x \$1.81 = \$4,208.25

A table of calculated mileage rates for each county will be provided on the website with the High Cost/High Acuity application and other related information.



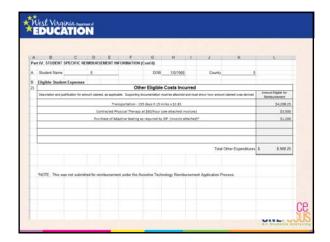
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Other Reimbursement Items

When listing cost of other items, these must be required by the IEP. Examples include but are not limited to:

- Assistive technology (touch screen, text reader, sound field system, etc.)
- Equipment (prone stander, lift device, specialized desk, etc.)
- Instructional materials (raised line paper, computer programs, books on CD, etc.)





Application & Instructions

- Accessible on the WVDE/OSP website
- Finances Tab
- High Cost Expenditures Link
- Web Address:

http://wvde.state.wv.us/osp/highcostexpenditures.html



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Common Errors

- Pay Calculations: remember to reduce the pay when other pay amounts are listed but are not directly attributable to that student. Also reduce the benefits by the same percentage, particularly social security and retirement.
- FTE Calculations: remember to use the total number of minutes for all students as the denominator and the number of minutes for the high cost student as the numerator when calculating the FTE of therapists, and not the caseload number.
- sportation: only count transportation if it is required by the
- Contracted Services:
 - remember to include a copy of the actual contract as documentation.
 - remember to include paperwork documenting payment, in addition to the invoices documenting the students served and hours of service provided.



Application for Reimbursement of Expenses for Out-of-State Students placed by the Courts

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High Cost/High Acuity Expe Reimbursement-Minimum Expen OOS students do not meet the minimum expendi	diture Criteria
Costs have declined, students have increased, and avoraries.	g. per pupil amount
2011-Estimate of OOS cost: \$4,400,000 Number of OOS students: 126 Total cost per student: \$34,920	
2015-Estimate of OOS cost: \$3,650,000 Number of OOS students: 134 Total cost per student: \$27,238*	
*Does not meet minimum expenditure criteria of \$33,400 for FY 2015	
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Application					
However, OSP has reserved \$250,000 in another funding source for reimbursement to those that submit applications. The same application will be used. The potential reimbursement amount is as follows					
Tuition withheld from FY15 special education funding per student	\$ 16,440				
Less Average State Aid Per Pupil (2014-2015 year)	\$ 4,220				
Less Credit from Prior Year Charges Per Student (Applied 2015 year) Total Expenses Eligible for Reimbursement	\$ 7,519 \$ 4,701				
Total Expenses English for Remindusement	J 4,701				
Last year expenses were reimbursed at approximately 46% of amount requested. If reimbursement under high cost/high acuity funding were permitted, reimbursement per student would equal approximately \$2.162 per student.					
Minimum Reimbursement with \$250,000 set aside if applications are sub- 133 eligible students = \$1,879/student, Applications were received for 8 students last year. If applications submitted remain at that number for that amount of reimbursement could be as high as \$2,941 per student.	5 00S	voice			

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High Cost/High Acuity Expenditure Reimbursement

Will OOS students be eligible in future years?

Answer depends on certain variables:

- Amount expended in total on OOS students.
- Average per pupil expenditure
- Number of OOS students

In years that OOS students do not qualify, when financial resources are available, OSP will set aside \$250,000 to provide reimbursement of cost to counties for the court-ordered OOS students.



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Requirements-Court Ordered OOS

- Completed Application 1 application per student (Complete only pages 1 and 6);
- WVEIS enrollment screen showing EO code;
- Current IEP (IEP current when student was in placement 2013-2014);
- Documentation of LEA/DHHR Participation in IEP Team Meeting for Out-of-State Student;
- Postmarked by July 31, 2015



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Consideration of Plan Changes for the High Cost/High Acuity Fund

- In accordance with IDEA regulations §300.704, the SEA is to annually review, and amend as necessary, the State plan for the high cost/high acuity fund.
- This review should occur in consultation and coordination with representatives from LEAs.



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This year's application deadline for the 2014-2015 year.

Applications must be Postmarked by:

July 31,2015*

(Please do not email applications)

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*Extension of Due Date

 For those in attendance at today's meeting, the due date will be extended to:

August 14, 2015

Please make sure you have signed the attendance roster and have indicated the county you represent.



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Consideration of Plan Changes for the High Cost/High Acuity Fund

IDEA §300.704 states that the SEA should annually review, and amend as necessary, the State plan for the high cost fund.



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Consideration of Plan Changes for the High Cost/High Acuity Fund

- · Plan was first developed in 2006 and participation in the annual review has dwindled during the years.
- · Additional input will be solicited and participation may be requested.
- Plan change to be discussed is to alter the plan to consider the financial impact of the high cost student to the county's budget.

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Consideration of Plan Changes for the High Cost/High Acuity Fund

- Proposed bills to amend WV Code §18-20-5 that addresses the distribution of the 1.5 million that is also a part of the high cost/high acuity plan. Suggested amendments have stated:
 -boards shall receive disbursements that equalize, as near as reasonably possible, the budget percentage for each county board that is consumed by eligible, but not reimbursed, expenditures for serving exceptional children with high cost/high acuity special needs so that no county board's budget is affected disproportionately.

Consideration of Plan Changes for the High Cost/High Acuity Fund

- §300.704 IDEA

 (A) Establish, in consultation and coordination with representatives from LEAs, a definition of a high need child with a disability that, at a
- (1) Addresses the financial impact a high need child with a disability has on the budget of the child's LEA; and
- (2) Ensures that the cost of the high need child with a disability is greater than 3 times the average per pupil expenditure (as defined in section 9101 of the ESEA) in that State;
- (B) Establish eligibility criteria for the participation of an LEA that, at a minimum, take into account the number and percentage of high need children with disabilities served by an LEA;



Consideration of Plan Changes for the High Cost/High Acuity Fund

 An email or other form of communication will be forthcoming that will discuss possible plan change as well as to solicit comments from the county and/or additional recommendations of change to the plan.



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