

Go to <https://vista.wvsao.gov/> and log into the VISTA system. If you do not already have an account, create one.

**VISTA is back!**

Search Vendor Payments, Travel Reimbursements and Total Compensation

[Search Vendor Payments](#) [Total Compensation](#)

**Favorites**

If you search on a particular vendor or agency often click the "Add to Favorites" button on the details page to add a quick link to your "Favorites" section below.

wvOasis Vendors  History Vendors  Agencies

No myVendors found.

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There are two different search tools - a vendor payment search tool and a state employee compensation search tool. To see the payments made to your county board of education, select Search Vendor Payments.

## Vendor Payment Search

**VISTA** has payment information from July 1, 2014 to present. **History** contains payment information prior to July 1, 2014. Some payment information may vary and be displayed differently between the VISTA and History searches because the data comes from different sources.

VISTA    History

Choose a search option

- Vendor Name
- Vendor Number
- Agency Name
- Warrant Number
- City, State or Zip

Search

You can search by Vendor Name, Vendor Number, Agency Name, Warrant Number, and Location Information. The easiest way to find your county board of education is to search by Vendor Name.

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## Vendor Payment Search

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VISTA  History

Choose a search option ▾

### Vendor Name

Begins With  Contains

Type the name of your county in the Vendor Name search box.

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Home / Search / Search Results

## Vendor Search Results

Vendor Name Contains "Doddridge"

Vendor No.	Address ID	Vendor Name	Address	Payments	Total Amount
<a href="#">000000209233</a>	CV10001	DODDRIDGE CO 4-H LEADERS ASSOCIATION	503A WEST MAIN ST WEST UNION, WV 26456	0	\$0.00
<a href="#">000000166066</a>	CV10001	DODDRIDGE CO AMBULANCE AUTHORITY	PO BOX 227 SMITHBURG, WV 26436	4	\$593.95
<a href="#">000000211843</a>	CV10001	DODDRIDGE CO ASSESSOR OF	DODDRIDGE COUNTY COURTHOUSE WEST UNION, WV 26456	4	\$6,028.01
<a href="#">000000211848</a>	CV10001	DODDRIDGE CO BD OF EDUCATION	103 SISTERSVILLE PIKE WEST UNION, WV 264561099	151	\$4,079,252.79
<a href="#">000000211844</a>	CV20001	DODDRIDGE CO CIRCUIT CLERK	118 E COURT ST WEST UNION, WV 264561262	18	\$16,968.00
<a href="#">000000211845</a>	CV30001	DODDRIDGE CO CLERK	118 E COURT ST RM 102 WEST UNION, WV 264561262	20	\$29,790.20
<a href="#">000000211846</a>	CV40001	DODDRIDGE CO COMMISSION	118 E COURT ST WEST UNION, WV 264561262	31	\$159,790.24

Find the Board of Education in the results list and click on the hyperlink of the Vendor Number.

## Vendor Dashboard

**Vendor No** 000000211848 **Address ID** CV10001

DODDRIDGE CO BD OF EDUCATION  
 103 SISTERSVILLE PIKE  
 WEST UNION, WV 264561099

**Total dollar amount to date** \$4,079,252.79

**Total payments to date** 151

**Average Transaction dollar amount to date** \$27,014.92

The Vendor Dashboard will be displayed. It will show any pending payments that have not yet been transmitted, a list of the most recent payments, and a summary of payments from different state agencies.

 Add to Favorites

Click here to add this vendor to your list of favorites on your home page.

### Pending Payments

Doc CD	Document ID	Agency	Amount	Creation Date	Status Date	Pending Status
PRM	1600000176	DEPARTMENT OF EDUCATION	\$5,787.79	07/01/2015	07/01/2015	Auditor's Office
PRM	1600000189	DEPARTMENT OF EDUCATION	\$6,118.52	07/01/2015	07/01/2015	Auditor's Office

### Most Recent Payments

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[Download Payments \(Vendor Payment Download.aspx\)](#) [View All Payments](#)

If you click on the warrant number, it will pull up the details for that particular warrant.

Document ID	Agency	Warrant	Payments	Total Amount	Date
AUTO1501581349	EDK12	201506307522386	1	\$24,566.00	06/30/2015
AUTO1501576094	EDK12	201506257520236	1	\$1,797.00	06/25/2015
AUTO1501576095	EDK12	201506257520237	2	\$85,107.00	06/25/2015
AUTO1501574423	EDK12	201506247519347	1	\$39,882.48	06/24/2015
AUTO1501507465	EDK12	201506187451906	1	\$1,810.63	06/18/2015
AUTO1501507581	EDK12	201506187451922	1	\$98,265.00	06/18/2015
AUTO1501498675	EDK12	201506157439691	1	\$73,700.00	06/15/2015
AUTO1501493967	EDK12	201506117438641	1	\$3,000.00	06/11/2015
AUTO1501490978	EDK12	201506107432861	1	\$2,445.94	06/09/2015
AUTO1501481245	EDK12	201506047426206	1	\$42,378.61	06/04/2015

1 2 3 4 5 6 7 8 9 10 ...

## Agency Payments

If you click on the name of the agency, it will pull up the details for the payments from that agency.

Agency	Payments	Total Amount
AUDITORS OFFICE	6	\$18,916.29
DEPARTMENT OF EDUCATION	143	\$4,054,736.50
PIERPONT COMMUNITY AND TECHNICAL COLLEGE	2	\$5,600.00

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This is an example of the Warrant Details for the transaction selected from the Dashboard.

Home (/Vista/Default.aspx) / Search (VendorSearch) / Search Results

## Warrant Search Results

*Warrant Number Equals "201506307522386"*

**Vendor Number** 000000211848 **Address ID** CV10001

DODDRIDGE CO BD OF EDUCATION  
103 SISTERSVILLE PIKE  
WEST UNION, WV 264561099

[^ Vendor Dashboard](#)

[View All Payments](#)

Document ID	Vendor Invoice	Agency	Warrant	Amount	Date
AUTO1501581349	20150630	EDK12	201506307522386	\$24,566.00	06/30/2015

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Home (/Vista/Default.aspx) / Search (VendorSearch) / Search Results / Vendor Payments

## Vendor Payments - AUDITORS OFFICE

**Vendor Number** 000000211848 **Address ID** CV10001

DODDRIDGE CO BD OF EDUCATION  
103 SISTERSVILLE PIKE  
WEST UNION, WV 264561099

▲ Vendor Dashboard

### Pending Payments

No pending payments found

This is an example of the Auditors Office payments made to Doddridge County Board of Education after clicking on that agency from the Dashboard.

### Most Recent Payments

Grouped By Warrant  Invoice Details

Document ID	Agency	Warrant	Payments	Total Amount	Date
AUTO1501355689	AUDITORS OFFICE	201504297302419	1	\$5,716.10	04/29/2015
AUTO1501350341	AUDITORS OFFICE	201504277297098	1	\$682.45	04/27/2015
AUTO1500962133	AUDITORS OFFICE	201502276921497	1	\$712.84	02/27/2015

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AUTO1500503413	AUDITORS OFFICE	201411246473963	1	\$10,087.24	11/24/2014
AUTO1500402826	AUDITORS OFFICE	201411036387203	1	\$1,168.04	11/03/2014
AUTO1500120546	AUDITORS OFFICE	201408186116251	1	\$549.62	08/18/2014

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Once you have added a particular vendor as a favorite from the dashboard, it shows up on the home screen after you sign in.

# VISTA is back!

Search Vendor Payments, Travel Reimbursements and Total Compensation

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[Total Compensation \(TotalComp/EmployeeComp.aspx\)](#)

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wvOasis Vendors  
  History Vendors  
  Agencies

Remove	Vendor ID	Address ID	Vendor Name	Payments	Total Amount	
✘	000000211848	CV10001	DODDRIDGE CO BD OF EDUCATION	151	\$4,079,252.79	🚩

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