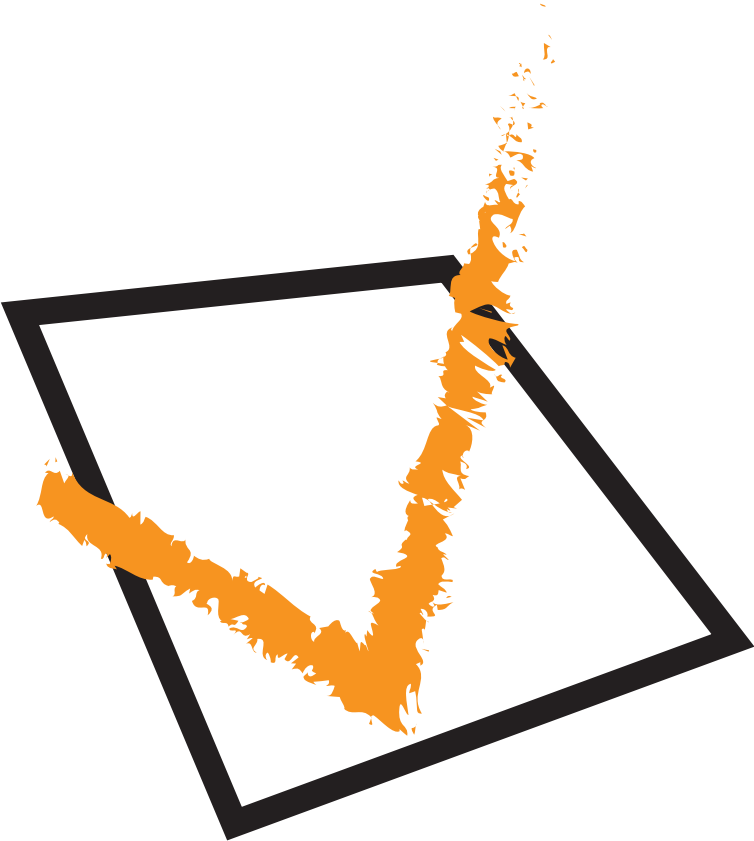


Head Start Health & Safety Screener and WV Universal Pre-K Health & Safety Checklist Crosswalk



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Background

Healthy and safe environments are foundational of a quality early childhood program. The WV Universal Pre-K Health and Safety Checklist was developed to assist county collaborative early childhood teams in ensuring healthy and safe environments in all universal pre-k classrooms. The checklist was developed through the work of a comprehensive stakeholders group, which was comprised of early childhood experts from Head Start, county school systems, child care, and state policy leaders from across the state to meet state and federal requirements. WV Universal Pre-K is a highly collaborative program, which requires integrated policies and procedures to ensure high quality. The WV Universal Pre-K Health and Safety Checklist is an example of integration of state and federal policies and procedures.

This document serves as a crosswalk between the Head Start Health and Safety Screener and the WV Universal Pre-K Health and Safety Checklist. This crosswalk has been developed as a resource for county collaborative teams, Head Start Grantees, and other related partners. It illustrates how all content from the Head Start Health and Safety Screener are contained within the WV Universal Pre-K Health and Safety Checklist for classrooms serving pre-school age children.

The WV Universal Pre-K Checklist must be completed annually in all WV Universal Pre-K Health and Safety Checklist classrooms within the first 45 calendar days of each school year in accordance with WVBE Policy 2525. Please refer to the WV Universal Pre-K Health and Safety Checklist document for completion, submission, and required follow-up procedures.

**Please note, per the Head Start Health and Safety Screener: The Head Start Health and Safety Screener (and/or the WV Universal Pre-K Health and Safety Checklist) does not include all applicable Head Start Performance Standards, nor do they cover every possible health and safety concern or replace each Head Start grantee's responsibility to ensure on-going compliance with local, state, and federal health and safety requirements.*

Head Start		WV Universal Pre-K Health & Safety Checklist Area				
Screener Area	Screener Item	Environments: INDOOR	Environments: OUTDOOR	SUPERVISION	HEALTH & SAFETY PROCEDURES	TRANSPORTATION
Environments	Equipment, toys, materials, and furniture are safe, age, and developmentally appropriate.	Item 2				
	Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.	Item 10 Item 11				
	Lighting is sufficient and adequate for all classroom activities.	Item 9				
	Emergency lighting is available in case of a power failure.	Item 10				
	Fire extinguishers are available, accessible, tested, and serviced regularly.	Item 13				
	Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located and tested regularly.	Item 14 Item 15				
	Child care, health, fire, and other applicable licenses and inspection certificates are current.				Items 1 a-f	
	Medication is properly stored and labeled and is not accessible to children.				Item 19	
	Cleaning supplies and other potentially dangerous materials are not accessible to children.				Item 22	
	All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent.	Item 1	Item 1			

Head Start		WV Universal Pre-K Health & Safety Checklist Area				
Screener Area	Screener Item	Environments: INDOOR	Environments: OUTDOOR	SUPERVISION	HEALTH & SAFETY PROCEDURES	TRANSPORTATION
Environments	Playground and indoor gross motor equipment is age appropriate, in good repair, and protected from sun. Fall zone surfaces and equipment meet Consumer Product Safety Commission requirements. All playground areas are visible to supervising adults.	Item 2	Item 4 Item 6 Item 7			
	Necessary accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities.				Item 17	
	Children are protected from potential hazards presented by windows and glass doors, including falls and breakage.	Item 7				
	Toilets and hand washing facilities are clean, in good repair, and easily accessible for children's use. Supplies including toilet paper, hand soap, and towels are available and accessible.	Item 16 Item 17				
	Toileting and diapering areas are separated from areas used for food preparation, service, eating, and equipped with sanitizing supplies for exclusive use in the area.				Item 10	
	Garbage is stored in a safe and sanitary manner to prevent contamination.	Item 8				
	Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed 120 degrees).				Item 23	

Head Start		WV Universal Pre-K Health & Safety Checklist Area				
Screener Area	Screener Item	Environments: INDOOR	Environments: OUTDOOR	SUPERVISION	HEALTH & SAFETY PROCEDURES	TRANSPORTATION
Environments	Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.	Item 6	Item 3			
	Child accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.	Item 5				
	Emergency supplies, including parent and emergency contact information, first aid kits, etc. are available in the event evacuation is needed.				Item 13 Item 14	
	Children are protected from any hazards posed by classroom or family childcare pets.				Item 25 Item 26	
Health & Safety Procedures	All staff have criminal background checks, initial health exams, and TB screenings.				Items 2 a-c	
	All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.				Item 3	
	Policies and procedures ensure children are released only to authorized adults			Item 5		
	Direct service staff are trained in first aid, CPR , and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.				Item 4 Item 5 Item 6	
	Agency policies and procedures protect children with allergies from known allergens.				Item 11	

Head Start		WV Universal Pre-K Health & Safety Checklist Area				
Screener Area	Screener Item	Environments: INDOOR	Environments: OUTDOOR	SUPERVISION	HEALTH & SAFETY PROCEDURES	TRANSPORTATION
Health & Safety Procedures	Staff are trained to protect children in emergencies (e.g. natural disasters, community violence, intruders, attempted removal of child by unauthorized adult or adult who appears intoxicated).				Item 7	
	Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.				Item 12 Item 13	
	Staff are trained in using standard or universal precautions and proper hand-washing techniques. Precautions are followed while assisting with toileting and diaper-changing, when administering first aid, and during tooth brushing.				Item 7 Item 8	
	Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.				Item 15	
	Staff notify parents when children are sick or injured.				Item 16	
	Indoor and outdoor premises are inspected prior to each use by children. Premises are kept free of undesirable and hazardous materials and conditions.	Item 4	Item 2			
Supervision	Children, including sleeping children, are supervised by staff at all times			Item 2		
	Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).		Item 2 Item 4			

Head Start		WV Universal Pre-K Health & Safety Checklist Area				
Screener Area	Screener Item	Environments: INDOOR	Environments: OUTDOOR	SUPERVISION	HEALTH & SAFETY PROCEDURES	TRANSPORTATION
Supervision	Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.			Item 5		
	Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.					
	Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.			Item 1 Item 3 Item 4		
Transportation	Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, etc.).					Item 1
	Vehicles used for child transportation are registered and inspected per local, state, Tribal and federal regulations.					Item 2
	Children are seated using age and weight appropriate child passenger safety systems unless the agency holds a current waiver.					Item 3
	Bus monitors and drivers have been trained on child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, and child pick-up and release procedures.					Items 4 a - e

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Screener Area	Screener Item	Environments: INDOOR	Environments: OUTDOOR	SUPERVISION	HEALTH & SAFETY PROCEDURES	TRANSPORTATION
Transportation	Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.					Item 5
	Bus drivers possess CDL licenses with passenger endorsement and meet all other health, training, and safety qualifications prior to transporting children.					Items 8
	Bus routes are planned to include only curbside pick-up and drop off and no backing up or U turns. Children are escorted as they board and exit vehicles.					Item 9

