###### GRADUATION 20/20 Timeline/Benchmarks

Year 1 DROPOUT PREVENTION INTERVENTION FRAMEWORK

Suggested Timeline/Benchmarks

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| **Step 1. UTILIZE STATE AND SCHOOL LEADERSHIP TEAMS** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Discuss at the district and school level the graduation/dropout rate and/or achievement gaps of subgroups. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Identify School Leadership Team members. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Determine school meeting dates (at least 1 time per month) and publish. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. Complete Dropout Prevention Sessions (Webinars/e-Learning For Educators). |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 2. ANALYZE DATA** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Complete the NDPC-SD Core Data Tool using the accompanyingdiscussion guide if needed. Look at school demographics/ infrastructure. Examine student performance in the areas of achievement, attendance, discipline, school climate, student engagement, family involvement, transition and graduation/ dropout data. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Analyze the compiled data to determine any trends. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 3. IDENTIFY TARGET AREAS FOR INTERVENTION** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Identify and prioritize the areas of need based on data. |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Determine those students that will be targeted.
	1. Selected group (example – 9th grade students with disabilities)
	2. School-wide/universal
	3. Identified group of students based on at-risk indicators
 |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 4. DEVELOP GOAL FOR SCHOOL STRATEGIC PLAN** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Identify evidence-based strategies/ interventions to drive improvement. |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Complete each section of the School Action Plan.
	1. Determine goal
	2. WV GRADUATION 20/20 Timeline/ Benchmarks
	3. Determine research-based activities/strategies/ interventions
	4. Establish reasonable timelines
	5. Identify person(s) responsible
	6. Evaluation/Progress Check
	7. Measureable results
 |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Step 4. DEVELOP GOAL FOR SCHOOL STRATEGIC PLAN (continued)** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 3. Identify implementation concerns and work to remove barriers. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 5. IMPLEMENT THE SCHOOL ACTION PLAN WITH FIDELITY** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Train staff in professional learning specific to the implementation of the School Action Plan, making sure all staff members demonstrate a clear, consistent and shared understanding of what the faculty and students are expected to know, understand and do. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Communicate goals to targeted students in order to implement goal setting. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Implement the School Action Plan according to determined timelines. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 6. MONITOR THE IMPLEMENTATION OF THE SCHOOL ACTION PLAN** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Develop assessment tools measuring student performance (e.g., walk-through observations, survey, benchmarks, protocols, logs, charts, student portfolios, common assessments, etc.) that will provide consistent data over time to monitor improvement of the targeted area (e.g., achievement, attendance, discipline, etc.). |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Develop a data collection schedule, collect the data and utilize the data to monitor progress. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Continuously adjust strategic/action plan steps based on analysis and review of data. Remember that the School Action Plan and Data Probe should be updated and revised as appropriate. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 7. EVALUATE THE EFFECTIVENESS OF THE SCHOOL ACTION PLAN** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Collect all school level data in order to detect patterns, analyze causes for unsatisfactory results and identify successes. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Based on findings, make revisions to the School Action Plan in order to maximize its effectiveness for the upcoming school year. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Share findings with faculty, students, community, WVDE, and LEA. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. Complete WV GRADUATION 20/20 Reflection Rubric. |  |  |  |  |  |  |  |  |  |  |  |  |
| 5. Celebrate Successes! |  |  |  |  |  |  |  |  |  |  |  |  |

**GRADUATION 20/20 Timeline/Benchmarks**

Year 2 CEEDAR TRANSITION PRACTICES FRAMEWORK

Suggested Timeline/Benchmarks

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| **Step 1. UTILIZE STATE AND SCHOOL LEADERSHIP TEAMS** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Discuss at the district and school level the graduation/dropout rate and/or achievement gaps of subgroups. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Identify School Leadership Team members. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Determine school meeting dates (at least 1 time per month) and publish. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. Complete Transition Practices Sessions (e-Learning For Educators). |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 2. ANALYZE DATA** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Complete the Practice Profile using the accompanying discussion guide. Look at school programs/ schedule/ infrastructure. Examine student performance in the areas of achievement, student engagement, family involvement, transition,graduation/dropout data, student exit data and one-year follow-up surveys. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Analyze the compiled data to determine any trends. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 3. IDENTIFY TARGET AREAS FOR INTERVENTION** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Identify and prioritize the areas of need based on the Practice Profile and additional program data. |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Determine those programs/practices that will be targeted.
	1. School-wide/universal
	2. Identified group of students based on at-risk indicators
 |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 4. DEVELOP GOAL FOR SCHOOL STRATEGIC PLAN** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Identify evidence-based strategies/ interventions to drive improvement. |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Complete each section of the School Action Plan.
	1. Determine goal
	2. WV GRADUATION 20/20 Timeline/ Benchmarks
	3. Determine research-based activities/strategies/ interventions
	4. Establish reasonable timelines
	5. Identify person(s) responsible
	6. Evaluation/Progress Check
	7. Measurable results
 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Identify implementation concerns and work to remove barriers. |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Step 4. DEVELOP GOAL FOR SCHOOL STRATEGIC PLAN (continued)** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 4. Complete Transition Coalition Best Practices Module |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 5. IMPLEMENT THE SCHOOL ACTION PLAN WITH FIDELITY** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Train staff in professional learning specific to the implementation of the School Action Plan, making sure all staff members demonstrate a clear, consistent and shared understanding of what the faculty and students are expected to know, understand and do. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Communicate goals to targeted students in order to implement goal setting. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Implement the School Action Plan according to determined timelines. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 6. MONITOR THE IMPLEMENTATION OF THE SCHOOL ACTION PLAN** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Develop assessment tools measuring student performance (e.g., walk- through observations, awareness walks, survey, benchmarks, protocols, logs, charts, student portfolios, common assessments, etc.) that will provide consistent data over time to monitor improvement of the targeted area (e.g., achievement, student engagement, transition, etc.). |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Develop a data collection schedule, collect the data and utilize the data to monitor progress. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Continuously adjust strategic/action plan steps based on analysis and review of data. Remember that the School Action Plan and Practice Profile should be updated and revised as appropriate. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Step 7. EVALUATE THE EFFECTIVENESS OF THE SCHOOL ACTION PLAN** |
| TASK DESCRIPTION | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUNE | JULY |
| 1. Collect all school level data in order to detect patterns, analyze causes for unsatisfactory results and identify successes. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. Based on findings, make revisions to the School Action Plan in order to maximize its effectiveness for the upcoming school year. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. Share findings with faculty, students, community, WVDE and LEA. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. Complete WV GRADUATION 20/20 Reflection Rubric.  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5. Celebrate Successes! |  |  |  |  |  |  |  |  |  |  |  |  |