



West Virginia DEPARTMENT OF EDUCATION

OFFICE OF DIVERSION AND TRANSITION PROGRAMS Student Technology Acceptable Use Policy

OVERVIEW

Technology is made available to the Office of Diversion and Transition Programs students in order to support the educational process. It is a general policy that all computers and technology used through the Office of Diversion and Transition Programs (ODTP) are to be used in a responsible, efficient, ethical, and legal manner. Failure to adhere to this policy and the guidelines established below shall result in the revocation of access privileges and/or disciplinary actions involving local, county, state, or federal agencies.

USE OF TECHNOLOGY RESOURCES WITHIN OFFICE OF DIVERSION AND TRANSITION PROGRAMS IS A PRIVILEGE, NOT A RIGHT.

USER RESPONSIBILITIES (All Students)

As the user of technology resources provided by the Office of Diversion and Transition Programs, each student must read, understand and accept all of the following rules and guidelines stated in this section.

- I understand that all technology use must be for **educational** purposes.
- All equipment is to be handled with care and respect.
- I will use ODTP technology resources and telecommunications for purposes that support the educational process.
- I will not use ODTP telecommunication services for personal purposes. Personal purposes include but are not limited to social networking, personal shopping, or participating in online gaming, gambling, downloading music/videos and auctions.
- I will not use ODTP technology to view, create, modify, or disseminate obscene, objectionable, violent, pornographic, or illegal material.
- I will not use ODTP technology to send unsolicited, offensive, abusive, obscene, harassing, or other illegal communication.
- I will not use external instant messaging email, chat services or any form of social media.
- I will not listen to the radio or watch unapproved videos via the Internet.
- I will not change a computers settings, this includes but not limited to desktop background, screen saver, desktop icons, etc.
- I understand that all use of the Internet must be authorized by an ODTP educator and must support the educational learning goals and objectives.
- All printer and copier usage is reserved for class assignments or with permission of a teacher.
- All students must read and adhere to WV Department of Education Policy 2460.



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All students must have a signed ODTP Acceptable Use Agreement Form on file for 72 hours at their school before they can access any technology.

I have read the rules and regulations above. I also understand that any computer, as the property of the Office of Diversion and Transition Programs, is subject to random auditing for the purpose of determining the presence of unauthorized software, by the ODTP technology department staff.

Student Signature _____ Date _____

Student Name (Please Print) _____

Parental/Guardian Signature _____ Date _____

Host Agency/Case Manager Signature _____ Date _____