

WVBE Policy 2315 Requirements for Personalized Education Plans (PEP)

5.1.a. *Personalized Student Planning* includes providing opportunities for students to discover their interest in emerging careers. Ongoing opportunities at all programmatic levels are provided during the school day for career exploration and self-discovery. Personalized planning allows student to develop academic skills, identify interests, maximize strengths, minimize weaknesses, set and reach personal/educational goals, and realize their career aspirations. A Personalized Education Plan (hereinafter PEP) is developed collaboratively, involving students, parents/guardians, and school staff.

5.1.a.1. During the 8th grade year, each student's PEP is developed to identify course selections for the 9th and 10th grade based on each student's identified career aspirations. Prior to development of the PEP, the school shall provide ongoing opportunities during the school day for career exploration and self-discovery involving student needs assessments, career and interest inventories, learning style inventories, self-reflections, and career inquiry. When finalizing the PEP, the counselor and/or student advisor will meet with the student and parents/guardians to secure signatures documenting involvement. The student and parents/guardians shall be provided a copy of the PEP.

5.1.a.2. During the 9th grade year and each subsequent year, each student reviews and updates his or her PEP in collaboration with the school counselor, teachers, advisors, and parents/guardians. Review of the PEP will include academic offerings, career plans, review of various interests, learning styles, career and academic assessments, interest inventories, and learning styles inventories, aptitude tests, and multiple intelligence inventories to guide changes to course selections.

5.1.a.3. During the 10th grade year, the second phase of the PEP is developed. Students identify course selections for grades 11-12 and postsecondary plans for the first year after high school. To assist with development of the three-year PEP, the school will provide ongoing opportunities during the school day for career exploration and self-discovery involving completing student needs assessments, career and interest inventories, learning style inventories, self-reflections, and multi-faceted opportunities for career inquiry. Each student's individual assessments will be reviewed to ensure academic planning maximizes individual strengths and interests. Career exploration and planning and the development of the PEP is a shared responsibility between the student, school counselor, teachers, advisors, and parents/guardians.

5.1.a.4. The PEP is reviewed annually in grades 9-12 with the student and his or her parents/guardians, and is signed and dated during each annual review conference. Students may amend their PEP at the end of any semester as long as it does not interfere with the completion of graduation requirements based on availability of courses.