

ARMED ATTACK OR ACTIVE SHOOTER IS ON THE SCHOOL CAMPUS: PROTECTIVE RESPONSES

At the onset of a situation, the following must happen as quickly as possible. Responders will need to use individual judgment as to what they can and should do first, with the primary goal to take care of children at risk. Get students out of harm's way. Determine whether Evacuation, Lockdown or Reverse Evacuation will best protect all students OR whether staff/teachers will need to make RUN, HIDE, FIGHT decisions on their own. Use doors that lock from the inside only in cases where Lockdown is safest. In an active shooter situation, only Evacuate or RUN from the school if the location of the shooter is known and an exit is easily accessible to students such as a door or window that can be opened or broken. Assess whether there are injuries and take appropriate measures.

RUN: Evacuate If Possible

- If there is considerable distance between you and the gunfire/armed person, quickly RUN away from the sound of the gunfire/armed person. If the gunfire/armed person is in your building and it is safe to do so, RUN out of the building and far away until you are in a safe location.
- If you AND the shooter are OUTSIDE, depending on circumstances, you may choose to RUN into the school.
- Leave your belongings behind.
- Visualize possible escape routes, including physically accessible routes for persons with disabilities, access or functional needs.
- Keep your hands visible to law enforcement.
- Call 911 when it is safe to do so. Do not assume that someone else has reported the incident. The information that you are able to provide law enforcement may be critical, e.g. number of shooters, physical description and identification, number and type(s) of weapons, possible victims, and location and direction of the shooter.

HIDE: Hide silently in as safe a place as possible if RUN is not a safe option.

- If the shooter is in close proximity and you cannot evacuate safely, hide in an area out of the armed person's view.
- Choose a hiding place with thicker walls and fewer windows, if possible.
- Lock doors and barricade with furniture, if possible.
- Turn off lights
- Silence phones and turn off other electronics.
- Close windows, shades and blinds, and avoid being seen from outside the room, if possible.
- Hide along the wall closest to the exit but out of the view from the hallway (allowing for an ambush of attacker and for possible escape if he/she enters the room); OR disperse in the room so there is not a concentrated target or people
- Be prepared to RUN or FIGHT if the situation changes.
- If you are outdoors and cannot RUN safely, find a place to hide that will provide protection from gunfire such as a brick wall, large trees, vehicles, garbage dumpsters or buildings.
- Remain in place until you receive an "ALL CLEAR" signal

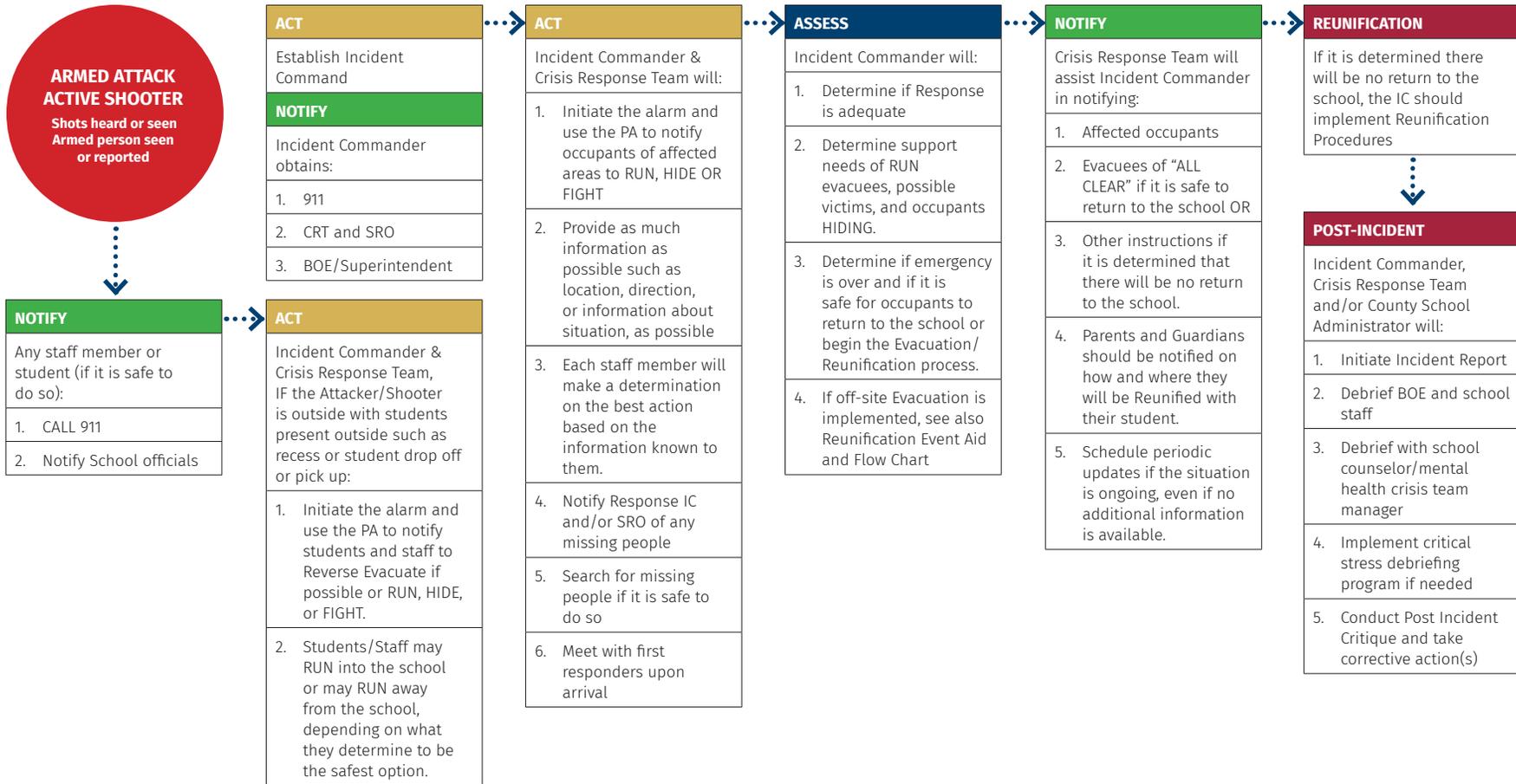
FIGHT*: Take action to disrupt or incapacitate the shooter

- As a LAST RESORT, take action and FIGHT if you cannot evacuate or hide safely and ONLY when your life is in imminent danger
- Use resistance when you are already facing the armed person and no other personal survival options are available.
- Attempt to incapacitate, distract, or disrupt the actions of the shooter.
- Throw items at the shooter if possible such as fire extinguishers, chairs, desks, and books.
- If the attacker is subdued or restrained, separate the weapon from him but DO NOT HOLD the weapon (so law enforcement does not mistake you as the shooter), but keep the weapon a safe distance from the shooter until law enforcement arrives.
- Call 911 when it is safe to do so.

Immediately after an incident:

- Wait for law enforcement to assist you out of the building, if inside.
- When law enforcement arrives, display empty hands with open palms.
- You may be asked to put your hands on your head and you may be searched.
- Obey ALL commands, do not resist, make sudden moves or grab officers.

*FIGHT – Confronting an Active Shooter or Armed Attacker is NOT a requirement for ANY school employee. How each staff member chooses to respond if directly confronted by an Active Shooter or Armed Attacker is up to him or her. Further, the possibility of an Active Shooter or Armed Attacker situation is not justification for the presence of firearms on campus in the hands of any personnel other than law enforcement officers.



- NOTE:**
- ALL/ANY PERSON MAY CALL 911 IMMEDIATELY, AS LONG AS IT IS SAFE TO DO SO**
 - Understand that gunfire may sound artificial. Assume that any popping sound is gunfire.
 - If there are two or more persons in the same place when a violent incident begins, you should spread out in the room to avoid offering the aggressor an easy target.
 - Be mindful that violent attacks can involve any type of weapon, not just a gun. Knives, blunt objects, physical force or explosives can be just as deadly as a gun. The suggested actions provided here are applicable in any violent encounter.
 - Plan ahead: All students and staff should visualize possible escape routes, including physically accessible routes for students and staff with disabilities and others with limited mobility. This should be for all places the student/staff member is throughout their day, not just during class time, but also between classes, during lunch, at the library/media center, gymnasium, playground, athletic facilities, etc.