**LOCAL EDUCATION AGENCY (LEA) ANNUAL DETERMINATIONS**

 **WORKSHEET DIRECTIONS**

In making each LEA’s Annual Determination, the Office of Special Education (OSE) used a Results/Compliance matrix, reflecting the following data:

* The LEA’s FY 2017 data for Results Indicators 1, 2, 3b (reading, math and alternate assessment), 3c, 4a, 5a, 5b, 5c, 6a, 6b, 7a, 7b, 7c and 14c (Higher Education/Post-Secondary/Competitively Employed and Response Rate) were compared to the State Average and the State Target for these indicators. One point was given if the LEA met either the State Average or the State Performance Plan (SPP) Target. There were 18 points possible for the Results Indicators.
* \*For LEAs required to complete the Parent Survey (Indicator 8), one point was given if the LEA met either the State Average or the State Performance Plan (SPP) Target.

\*For these LEAs, there were 19 points possible for the Results Indicators. These points will count in both the denominator and the numerator of the final calculation.

* The LEA’s FY 2017 data for Part B Compliance Indicators 11, 12 and 13 were to reflect compliance between 90% and 95%. Indicators 4b, 9 and 10 were to reflect either no significant discrepancy or no disproportionate representation and were either Met or Not Met. Submission of timely and accurate data were to reflect compliance at 100%. Two points were given if the LEA met the Compliance Indicators. There were 16 points possible for the Compliance Indicators.
* The LEA received points as follows for Dispute Resolution processes:
1. Two points, if the LEA had no violations.
2. One point, if the LEA had less than 3 violations.
3. Zero points, if the LEA had 3 or more violations.
* The LEA received points as follows for Timely and Accurate Data:
1. Two points, if the LEA reports (All 618 and SPP/APR Reports; LEA Application, ADA Submission and October 1 Child Count) were valid and reliable and within the specified timeline.
2. One point, if the LEA submitted all but one report that was valid and reliable or within the specified timeline.
3. Zero points, if the LEA submitted two or more reports that were not valid and reliable or within the specified timelines.
* \*For Cyclical Monitoring : Monitors will calculate results in both administrative findings and file review summaries to determine overall compliance percentage and assign point values as follows:
1. Two points, if the LEA has overall compliance of 90-100%.
2. One point, if the LEA has overall compliance of 75-89%.
3. Zero points, if the LEA has overall compliance below 75%.

\* For the LEAs who received a Cyclical Monitoring, there were Eighteen (18) possible points for the Compliance Indicators. These points will count in both the denominator and the numerator of the final calculation.

* There were 34 points possible on both Results and Compliance Indicators for LEAs that did not complete the Parent Survey (Indicator 8) and were not monitored. There were 35 points possible on both Results and Compliance Indicators for LEAs that completed the Parent Survey (Indicator 8). There were 36 points possible for LEAs that were monitored in the previous year without completing the Parent Survey (Indicator 8). There were 37 points possible for LEAs that completed the Parent Survey (Indicator 8) and were monitored in the previous year. The Results/Compliance matrix reflects a percentage score that was used to determine the LEA’s 2019 Annual Determination as follows.
1. Meets Requirements: A LEA’s 2019 Annual Determination is Meets Requirements if the matrix percentage is at least 80%.
2. Needs Assistance: A LEA’s 2019 Annual Determination is Needs Assistance if the matrix percentage is less than 80%.
3. Needs Intervention: A LEA’s 2019 Annual Determination is Needs Intervention if the total matrix percentage is less than 80%, and the LEA was determined to be in Needs Assistance for more than three consecutive years (2016, 2017 and 2018).
4. Needs Substantial Intervention: A LEA’s 2019 Annual Determination is Needs Substantial Intervention if the total matrix percentage is less than 80%, and the LEA was determined to be in Needs Intervention for more than three consecutive years (2016, 2017 and 2018).

**Note:** In determining whether a LEA has met the 80% matrix criterion, the State will round up from 79.5% (but no lower) to 80%.