# WEST VIRGINIA Alternate Assessment 1.0 %

 Participation Cap Justification

The West Virginia (WV) Alternate Assessment 1.0 Participation Cap Justification process was developed by the West Virginia Department of Education (WVDE), Office of Special Education in accordance with the Every Student Succeeds Act (ESSA). The ESSA requires WV to ensure that the total number of students assessed in each subject using the WV Alternate Assessment does not exceed one percent of the total number of all students in the state assessed on the statewide assessments. Each local educational agency (LEA) must complete and submit the 1.0% Participation Cap Justification form to the WVDE if it anticipates that more than 1.0% of its students enrolled in grades 3-8 and 11 will be assessed using the WV Alternate Assessment. Any LEA that exceeds the cap may be subject to further review by the WVDE.

## The LEA must provide the following information if it anticipates exceeding the 1.0% cap:

1. Name of LEA:
2. Address of LEA:
3. LEA Contact Information (Name/Telephone/Email):
4. Total number of students currently enrolled in grades 3, 4, 5, 6, 7, 8 and 11.
5. Number of students enrolled in the WV Alternate Assessment for the 2018-19 school year. The LEA must include students who are educated within the LEA as well as any student(s) placed by the LEA in an outside service provider:
6. Percentage of students who are anticipated to participate in the WV Alternate Assessment. The calculation to determine the LEA’s anticipated 1 percent participation is as follows:

Divide the total number of students who are anticipated to participate in the WV Alternate Assessment (Question #5) by the total number of students in the LEA enrolled in the tested grade levels (Question #4). Multiply the quotient by 100 to yield a percentage rate.

***You may utilize the attached spreadsheet which will calculate the grade level and total percentage.***

1. Compare the LEA Alternate Assessment participation rate for the 2017-18 school year to the LEA’s anticipated 2018-19 WV Alternate Assessment participation rate. Does the LEA expect an increase or decrease in Alternate Assessment participation rates? Provide a justification if an increase is anticipated:
2. Review the 2018-19 WV Alternate Assessment enrollment data of each enrolled student by primary disability category. Provide the number of students projected to participate in the WV Alternate Assessment by each primary disability category below:

|  |
| --- |
|  |
|  Autism |  |
|  Deaf-Blind |  Orthopedic Impairment |
|  Deafness |  Other Health Impairment |
|  Emotional Disturbance (ED/BD) |  Speech / Language Impairment |
|  Hearing Impairment |  Traumatic Brain Injury |
|  Intellectual Disability |  Visual Impairment |
|  Learning Disability |  |

1. Does the LEA recognize a higher than expected number of students projected to participate in the WV Alternate Assessment in any specific disability category? Are students participating in the WV Alternate Assessment with disability categories that are not typically eligible for the Alternate Assessment (i.e., by definition do not have a significant cognitive disability such as Learning Disability, Emotional Disturbance)? If yes, what is the LEA’s explanation regarding this data?
2. Briefly describe how the LEA is assuring that Individualized Education Program (lEP) Teams are adhering to the WV Participation Guidelines/WV Rubric for Eligibility for the WV Alternate Assessment in determining student eligibility for participation in the WV Alternate Assessment.
3. How does the LEA ensure parents/guardians are included in the WV Alternate Assessment eligibility decision- making process? Describe how the LEA informs parents/guardians of pertinent information pertaining to the WV Alternate Assessment:
4. Describe how special education teachers are trained to administer the WV Alternate Assessment:
5. If applicable, provide a brief description with supporting data that identifies specific programs or circumstances within the LEA that may contribute to higher enrollments of students identified with significant cognitive disabilities that would result in a WV Alternate Assessment participation rate in excess of 1.0 percent. (Example: the LEA is host to facilities/group homes specifically for providing residence to students with significant cognitive disabilities.):
6. If appropriate, provide a brief description as to how a small overall student enrollment in the LEA contributes to the likelihood that even a small number of students found eligible to participate in the WV Alternate Assessment would result in a participation rate in excess of 1.0 percent:
7. Provide any additional justification of variables that may contribute to higher numbers of students being deemed eligible for participation in the WV Alternate Assessment that would result in a WV Alternate Assessment participation rate in excess of 1.0 percent:
8. Provide a summary of action the LEA plans to take in regard to exceeding the federally mandated 1.0 percent state-level cap on student participation in the WV Alternate Assessment :

## The content and data in this document represent the LEA’s justification for exceeding the

**1.0 percent state-level cap on student participation in the WV Alternate Assessment for the 2018-19 school year. It is understood that the State is not authorized to grant approval for an LEA to exceed the federally mandated 1.0 percent cap. Any LEA that exceeds the 1.0 percent state-level cap on student participation in the alternate assessment may be subject to additional review by the WV Department of Education, Office of Special Education. Questions may be directed to Dawn Embrey-King at 304-558-2696** dembreyking@k12.wv.us

**\*(LEA Contact Signature)**

**\*(Superintendent/ Chief School Administrator Signature)**

**THE 1.0 PARTICIPATION CAP JUSTIFICATION IS DUE BY April 9, 2019.**

**WHEN COMPLETED, PLEASE SUBMIT ALL RESPONSES AND ANY PERTINENT SUPPORTING DOCUMENTS TO THE FOLLOWING EMAIL:**

**dembreyking@k12.wv.us**

**\*Original signatures should be kept on file at the LEA.**