



Student Portfolios in a Blended/Virtual Environment

Student portfolios are a collection of personal documents showcasing an individual's learning experiences, goals and achievements. Student portfolios are created and controlled by the student, facilitated by the instructor, and evaluated by outside entities.

A career portfolio should be updated and maintained by the student throughout their high school career. Students will understand that this personalized portfolio can aid them in their career decision-making process, securing employment, preparing for Career and Technical Student Organization (CTSO) events, and eventually entrance into a post-secondary institution of their choice.

Portfolio assessment allows learners to demonstrate their skills and knowledge over a period of time, chart their progression, and highlight their individual achievements. Through properly constructed and thoroughly documented portfolios, learners can chronicle the moments of discovery they underwent during their learning journey. Below are the recommendations to follow to ensure CTE students are afforded opportunities to create their portfolio as part of their technical assessment.

Blended School Environment

Blended learning is a term that applies to an education practice where student learning/instruction takes place in a structured classroom, as well as through digital platforms and online media with some element of student control over time, place, path or pace.

Virtual School Environment

Virtual learning is a learning experience that is enhanced through utilizing computers and/or the internet both outside and inside educational facilities. The instruction most commonly takes place in an online environment. The teaching activities are carried out online whereby the teacher and learners are physically separated (in terms of place, time, or both).

Before the Students Return

- Prepare a lesson plan and/or presentation explaining the outline, recommendations, and structure of a program of study portfolio.
- Review templates, ideas, and resources for electronic portfolios.
- Utilize internet searches to assist you in creating electronic portfolios.
- Prepare the lab and classroom to meet social distancing and sanitation requirements set forth by the school, county, state, and CDC.

Upon the Students Return

- Demonstrate skills needed to create electronic resources by using templates from Office 365 and/or websites with videos on how to create electronic portfolios.
- Provide students with portfolio requirements and rubric.
- Always ensure social distancing.

Continuing During Instruction

- Distribute steps to scan, take pictures, and/or display student achievements electronically using devices such as cell phones, tablets, etc.
- Evaluate the effectiveness of the blended or virtual learning and make any changes necessary to support student needs.
- Ensure safety guidelines are being met.

It is strongly advised that CTE programs grant the opportunity for interested 2019-2020 seniors to complete their portfolio using the provided rubric with teacher recommendations and feedback.

WVDE Contact: If you have questions or need additional information on Student Portfolios, please contact Deanna Canterbury-Penn at dpenn@k12.wv.us.