|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|  |  |  |  |  | 1  Direct Speech Therapy | 2 |
| 3    *Direct service*  *Week* | 4  Direct Speech Therapy | 5  Direct Speech Therapy | 6  Direct Speech Therapy | 7  Direct Speech Therapy | 8  Direct Speech Therapy | 9 |
| 10  *Direct service*  *Week* | 11  Direct Speech Therapy | 12  Direct Speech Therapy | 13  Direct Speech Therapy | 14  Direct Speech Therapy | 15  Direct Speech Therapy | 16 |
| 17  *Direct service*  *Week* | 18  Direct Speech Therapy | 19  Direct Speech Therapy | 20  Direct Speech Therapy | 21  Direct Speech Therapy | 22  Direct Speech Therapy | 23 |
| 24/31  *Bridge Week*  *for compliance* | 25  IEP meetings  Collaboration  Prevention Groups  Replans | 26  Screenings  Observations  Lunch Chats  Language Samples | 27  Speech Evaluations  Progress Reports  Make-Up Therapy  PreK Groups | 28  Staff SLP Meeting  CEUs  IEP Paperwork  Compliance Check | 29  Medicaid billing  PLC meetings  Classroom activities | 30 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| 8:00 | Arrival/Preparation | Arrival/Preparation | Arrival/Preparation | Arrival/Preparation | Arrival/Preparation |
| 8:30 | Morning Duty | Morning Duty | Morning Duty | Morning Duty | Morning Duty |
| 9:00 | Jane D. , Johnnie | Travel time to UMT |  |  |  |
| 9:30 | John D., Sarah | Joe, Jimmy |  |  |  |
| 10:00 | Hollie\* |  | Hollie\* |  |  |
| 10:30 | STEPs students  Emily, David |  | STEPs Students  Edward, George |  |  |
| 11:00 | Students |  |  |  |  |
| 11:30 | Students |  |  |  |  |
| 12:00 | Lunch Duty |  | Lunch Duty |  |  |
| 12:30 | LUNCH | LUNCH | LUNCH | LUNCH | LUNCH |
| 1:00 |  |  |  |  |  |
| 1:30 |  |  |  |  |  |
| 2:00 |  |  |  |  |  |
| 2:30 |  |  |  |  |  |
| 3:00 |  |  |  |  |  |

*Above is a detailed schedule of direct SEE time that occurs for the first three weeks of the month. If there is an \*asterisk beside the name, this indicates direct services are also delivered on the fourth week of the month.*