



Counselor Name \_\_\_\_\_

School \_\_\_\_\_

School Year \_\_\_\_\_

## Annual School Counseling Work Plan

### School Counseling Program Vision Statement

*The school counseling vision statement looks towards the future and creates a clear picture of success for all students.*

### School Counseling Program Mission Statement

*The school counseling mission statement provides the focus and direction to reach the vision.*



You may refer to the [WVDE Evaluation Rubrics for School Counselors](#) to better understand each School Counseling Standard and to assist with goal development. Each goal should be SMART (Specific, Measurable, Attainable, Realistic, and Timebound.)

**Standard 1: Program Planning, Design and Management**

*The professional school counselor collaboratively plans, manages and designs the comprehensive, developmental school counseling program.*

**Element 1.1. The school counselor assumes leadership in planning, designing and advocating for a balanced, comprehensive school counseling program aligned with the state model.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 1: Program Planning, Design and Management**

*The professional school counselor collaboratively plans, manages and designs the comprehensive, developmental school counseling program.*

**Element 1.2. The school counselor manages the school counseling program and documents alignment with the WV School Counseling Model.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 2: Program Delivery**

*The professional school counselor facilitates delivery of the WV Comprehensive Developmental School Counseling Program for all students.*

**Element 2.1 Integrated Delivery of the WV Student Success Standards**

**Using data, identify priority standards for each grade in your programmatic level**

Grade \_\_\_\_

Grade \_\_\_\_

Grade \_\_\_\_

Grade \_\_\_\_

Grade \_\_\_\_

Grade \_\_\_\_

**GOAL Related to Element 2.1:**



**Standard 2: Program Delivery**

*The professional school counselor facilitates delivery of the WV Comprehensive Developmental School Counseling Program for all students.*

**Element 2.2. The school counselor utilizes research-based and best practices as reflected by state school counseling protocols.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 2: Program Delivery**

*The professional school counselor facilitates delivery of the WV Comprehensive Developmental School Counseling Program for all students.*

**Element 2.3. The school counselor facilitates the delivery of a continuum of interventions and responsive services.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 2: Program Delivery**  
*The professional school counselor facilitates delivery of the WV Comprehensive Developmental School Counseling Program for all students.*

**Element 2.4. The school counselor coordinates a seamless, systematic approach to providing student support systems.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 2: Program Delivery**

*The professional school counselor facilitates delivery of the WV Comprehensive Developmental School Counseling Program for all students.*

**Element 2.5. The school counselor participates in and/or facilitates a coordinated approach to individual student academic and career planning.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress





**Standard 3: Data Driven Accountability and Program Evaluation**

*The professional school counselor examines school, student, and program data to annually evaluate school counseling program results and to assure program completeness.*

**Element 3.1. The school counselor guides continuous program improvement through multiple forms of evaluation.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 4: Leadership and Advocacy**

*The professional school counselor assumes a leadership role in advocating for student and program success.*

**Element 4.1 - The school counselor advocates for the success of all students by promoting equity and access.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 4: Leadership and Advocacy**

*The professional school counselor assumes a leadership role in advocating for student and program success.*

**Element 4.2. The school counselor collaborates with various stakeholders.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 5: Professional Growth and Responsibilities**

*The professional school counselor is responsible for improving skills and knowledge and advancing his/her practice and the school counseling profession.*

**Element 5.1 - The school counselor seeks ongoing, relevant professional development.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 5: Professional Growth and Responsibilities**

*The professional school counselor is responsible for improving skills and knowledge and advancing his/her practice and the school counseling profession.*

**Element 5.2 - The school counselor demonstrates professional and ethical practices.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Standard 5: Professional Growth and Responsibilities**

*The professional school counselor is responsible for improving skills and knowledge and advancing his/her practice and the school counseling profession.*

**Element 5.3 - The school counselor contributes to the growth of the profession.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress



**Student Impact Goal**

**Element 6.1 - The work of the counselor results in measurable progress in the area being addressed by the student impact goal.**

**GOAL:**

Action Steps	Collaborate with?	By (Date)	Progress