

COVID-19 Waiver of WVBE Policy 5202 Request Form for Professional and Career and Technical Certificates

This form is to request a special COVID-19 waiver of State Board of Education policy 5202.
Incomplete forms will be returned.

This is a county/Multi-County Center waiver request from _____ County/CTE Center/ODTP for the 2020-2021 school year for:

Mr./Ms. _____.

Has applicant been granted a waiver for the same credential before? Yes No
(Please note: A previous waiver does not automatically disqualify an applicant from receiving a COVID waiver).

Does the applicant meet the minimum GPA required for the requested credential? Yes No GPA: _____

Waiver requested for:

- Professional Certificate or equivalent
- First Class/Full Time permit or Out of Field Authorization
- Career and Technical Certificate/Permit
- Alternative Teaching Certificate

1. Check all that apply. **Reason(s) for waiver request:**

- Additional time required to complete 6 hours of course work (Please include proof of 3 hours of coursework).
- No coursework completed

2. Has a waiver letter request from the County Superintendent/Multi-County Director been submitted or attached?

Yes No *(Waiver letter request must be submitted with this form)*

3. Have the appropriate application and corresponding fees been submitted to the Office of Certification?

Yes No

4. Has the educator been made aware of the requirements to renew/obtain the necessary license/credential or permit that may be issued as a result of an approved waiver?

Yes No

County Superintendent/Multi-County Director Signature

Date