




WV SCHOOLS OF DIVERSION AND TRANSITION ORGANIZATIONAL PROCEDURES

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| STUDENT ASSISTANCE TEAMS (SAT) FOR JUVENILE FACILITIES AND FOR JUVENILES AT ANTHONY CORRECTIONAL CENTER | Section | Programs and Services |
| | Number | 4.33 |
| | Effective Date | 01-30-16 |
| | Revision Date | 03-30-16 |
| | Revision No. | 1 |
| | Approval: |  |

1.0. PURPOSE:

The purpose of this procedure is to outline the process for Student Assistance Teams (SAT) in the juvenile facilities and the Anthony Correctional Center.

2.0 APPLICABILITY:

The purpose of SAT meeting is to discuss, document and determine if a student requires interventions or special education services. All SAT requirements are outlined in WV State Board Policy 2419. This policy does not apply to student progress meetings, held for all students enrolled, to assess general progress during placement.

3.0 POLICY STATEMENT:

The application of this procedure ensures the careful study of students' needs and provides an avenue to plan for and document appropriate interventions and/or modifications with the intent of considering special education eligibility.

4.0 DEFINITIONS:

4.1 "Student Assistance Team," or SAT, is defined in WV State Board Policy 2419 and refers to staff who meets for the purpose of discussing interventions, accommodations, modifications that are implemented along the path toward possible special education eligibility.

5.0 PROCEDURES:

- 5.1** The principal/lead teacher shall be responsible for the implementation of this procedure.
- 5.2** Upon written referral for special education multi-disciplinary evaluation or parent request, for initial evaluation, follow all procedures as outlined in WV State Board Policy 2419.
- 5.3** All SAT documentation shall be forwarded to the next school or placement along with other educational records.

6.0 AUTHORITY:

- 6.1** State Board of Education Policy 2510: *Assuring the Quality of Education: Regulations for Education Programs*
- 6.2** State Board of Education Policy 2419: *Regulations for the Education of Students with Exceptionalities*
- 6.3** The West Virginia Procedures Manual for the Education of Students with Exceptionalities.