

Applicant Information Page

Date Received by County Board of Education:

Date Received by Institution of Higher Education:

Certification Services Building 6, Suite 550 1900 Kanawha Boulevard, East Charleston, WV 25305 304-558-7010 Rev 7.22.2021

Social Security Number Birth Date (MM-DD-YYYY) Gender (M or F) US Citizen (Y or N) us ween a space or without of the product data, texterior with your application. The stratistic biod data (security data) and the data) (security data) and the d	Part 1 -Applicant Information					Part 2-Disclosure of Background Information					
Street Address City State Zip Code Primary Phone Secondary Phone E-Mail List the institutions from which a degree has been earned Are you currently employed by a Version of the following: latter of work in the public schools of weat wigning reprimard. denail, supportend to the public schools of the following: latter of work in the public schools of mean and employment because of allegators of misconduct? College/University Degree Date If YES, please indicate the school system: Do you currently hold a License to work in the public schools of mean and employment because of allegators of misconduct? I swear or affirm under the penalty of fales swearing that all information provided in or with this application is papelication is thue, correct, and complete to the best of my knowledge.1 I) Have you ever researce denaited with the application is thue, correct, and complete to the best of my knowledge.1 I an seeding currently hold. Signature of Applicant Date I) Have you ever the end engines the application is the correct, and complete to the best of my knowledge.1 I an acting reprinting instructions at https://weis.kl2.wu.sicertpayment/. Applications stached: Inter the application is a result of allegators and miscander denails suppresentation is received. Fingerprinting instructions at https://weis.kl2.wu.sicertprints weice code will be sent to your e-subit my fingerprints. Inter the application / or are currently hold. Signature of Applicant Porm # Form	Last Name	First Name			vious Last	Name (Maiden)		below, SUBMIT a narrative with your application. The narrative should include dates, locations, school systems, and all/any other information that explains the circumstance(s) in	S	NO	Documentation Attached
College/University Degree Date Yes No Tread Part Degree Date Degree Degree <td>Primary Phone</td> <td colspan="2">rimary Phone Secondary Phone</td> <td colspan="2">E-Mail Are you currently employed by Do you currer work in the p</td> <td>Do you currently work in the publi</td> <td>hold a License to</td> <td colspan="2">taken against any application, certificate, or license in any state? Adverse action includes but is not limited to the following: letter of warning, reprimand, denial, suspen- sion, revocation, voluntary surrender</td> <td></td> <td></td>	Primary Phone	rimary Phone Secondary Phone		E-Mail Are you currently employed by Do you currer work in the p		Do you currently work in the publi	hold a License to	taken against any application, certificate, or license in any state? Adverse action includes but is not limited to the following: letter of warning, reprimand, denial, suspen- sion, revocation, voluntary surrender			
Part 3—Applicant Signature info a settlement agreement, or otherwise left employment as a result of alleged misconduct? I swear or affirm under the penalty of false swearing that all information provided in or with this application is true, correct, and complete to the best of my knowledge. It all all miscape statements, miscape sentations, or omissions of fact in or with this application are grounds for denial, suspension, or revocation of the license(s) that I am seeking or currently hold. 4) Is any action now pending against that I am seeking or currently indications are grounds for denial, suspension, or revocation of the license(s) that I am seeking or currently hold. 4) Is any action now pending against value of all provided misconduct? Signature of Applicant Date 5) Have you veer bean arrested, (non-feer required Forms, e.g. Forms 4B, 7, V10, V16) 6) Have you veer bean arrested, charged with, convicted of, or are currently under the relearnert, mildtement for a felo-m?* 6) Have you veer bean arrested, charged with or convicted of a miscape with or convicted of a miscape and with any miscape and with and and and with a ubmit my fingerprints to IdentoGo. All first-time application is received. 6) Have you veer bean arrested, charged with convicted of a miscape and with submit my fingerprints to IdentoGo. All first-time application is received. I have previously received Certification and will submit my fingerprints to IdentoGo. All first-time application, minor traffic violations sho	College/University	Degree	Date	If YES, please indi	cate the	Do you currently work in the pub other state?	hold a License to lic schools of an-	reprimanded, suspended, or discharged from any employment because of allegations of misconduct?			
understand that any fake statements, misrepresentiations, or omissions of fact in or with this application are grounds for denial, suspension, or revocation of the license(s) that I am seeking or currently hold. 4) Is any action now pending against year of or allegad misconduct in any school district, court, or before any educator licensing agency? Signature of Applicant Date 5) Have you ever been arrested, charged with, convicted of, or are currently hold. A non-refundable fee is required for each application. Please pay online at https://weis.k12.wv.us/certpayment/. Applications attached: Supporting documentation attached: Charged with, convicted of, or are currently under indictment for a felo-my? * Form # 6) Have you ever been arrested, charged with convicted of a mis-dement? (For the purpose of this application in WV and understand that I do not need to re-submit my fingerprints. I have previously received Certification in WV and understand that I do not need to re-submit my fingerprints processed by IdentoGo (L1enrollment.com). A fingerprint service code will be sent to your e-mail once the application. When necessary, I have the reviewed and can attest to the accuracy and truthfulness of the information provided in this application. When necessary, I have included for all charger or down and character and is physically, mentally, and emotionally qualified to perform the duties of a teacher. I recommend that s/he be reported. Charged with corved correct of convected.				-				into a settlement agreement, or oth- erwise left employment as a result of			
A non-refundable fee is required for each application. Please pay online at https://wweis.k12.ww.us/certpayment/. Applications attached: Form # Form	understand that any false statements, misrepresentations, or omissions of fact in or with this application are grounds for denial, suspension, or revocation of the license(s)					you for alleged misconduct in any school district, court, or before any					
Part 4—Fingerprinting Information Charged with or convicted of a mis- demeanor? (For the purpose of this application, minor traffic violations should not be reported) Charges or convictions for driving while intoxicat- ed (DWI) or driving under the influ- ence the application and will submit my fingerprints to IdentoGo. All first-time application is received. I have previously received Certification in WV and understand that I do not need to re-submit my fingerprints. Should not be reported) Charges or convictions for driving while intoxicat- ed (DWI) or driving under the influ- ence to the application is received. Part 5 - Superintendent Recommendation (Required if employed in a WV School System) * For a YES response to items 5 & 6, the follow- included documentation verifying this information. I have reviewed the disclosure of background information, and, to the best of my knowledge, the applicant is of good moral character and is physically, mentally, and emotionally qualified to perform the duties of a teacher. I recommend that s/he be granted certification. * For a YES response to items 5 & 6, the follow- ing must be included for all charges, including those that have been dismissed or expunged: 1 Judgment Order; OR 2) Final Order; OR 3) Mag istrate Court Documentation; AND 4) all other relevant court documentation.	A non-refundable fee is required for each application. Please pay online				ing documentation attached: d Forms, e.g. Forms 4B, 7, V10, V16)			charged with, convicted of, or are currently under indictment for a felo-			
Part 4—Fingerprinting Information demeanor? (For the purpose of this application, minor traffic violations Fingerprinting instructions at https://wvde.us/certification/certification-info/application-forms/first-time-application/ i application, minor traffic violations I have previously received Certification in WV and understand that I do not need to re-submit my fingerprints. i have never held WV Certification and will submit my fingerprints to IdentoGo. All first-time applicants must have fingerprints or convictions for driving while intoxicated (DUI) or driving under the influence of alcohol or other drugs (DUI) must be reported. * Part 5 - Superintendent Recommendation (Required if employed in a WV School System) * For a YES response to items 5 & 6, the follower included documentation verifying this information. I have reviewed the disclosure of background information, and, to the best of my knowledge, the applicant is of good moral character and is physically, mentally, and emotionally qualified to perform the duties of a teacher. I recommend that s/he be are court documentation; AND 4) all other relevant court documentation.	Form #	Form # Form #		Form #	Form	# For	n #				
<i>I certify that I have reviewed and can attest to the accuracy and truthfulness of the information provided in this application. When necessary, I have included for all charges, including the included documentation verifying this information. I have reviewed the disclosure of background information, and, to the best of my knowledge, the applicant is of good moral character and is physically, mentally, and emotionally qualified to perform the duties of a teacher. I recommend that s/he be granted certification. </i>	Fingerprinting instructions at https://wvde.us/certification/certification-info/application-forms/first-time-application/ I have previously received Certification in WV and understand that I do not need to re-submit my fingerprints. I have never held WV Certification and will submit my fingerprints to IdentoGo. All first-time applicants must have fingerprints					demeanor? (For the purpose of this application, minor traffic violations should not be reported) Charges or convictions for driving while intoxicat- ed (DWI) or driving under the influ- ence of alcohol or other drugs (DUI)					
<i>I certify that I have reviewed and can attest to the accuracy and truthfulness of the information provided in this application. When necessary, I have included for all charges, including included documentation verifying this information. I have reviewed the disclosure of background information, and, to the best of my knowledge, the applicant is of good moral character and is physically, mentally, and emotionally qualified to perform the duties of a teacher. I recommend that s/he be granted certification. </i>	Part 5 - Superintendent Recommendation (Required if employed in a WV School System)					 ing must be included for all charges, includi those that have been dismissed or expunged: Judgment Order; OR 2) Final Order; OR 3) Ma istrate Court Documentation; AND 4) all other 			llow-		
	included documentation verifying this information. I have reviewed the disclosure of background information, and, to the best of my knowledge, the applicant is of good moral character and is physically, mentally, and emotionally qualified to perform the duties of a teacher. I recommend that s/he be								uding d: 1) Mag-		
	Signature of Superintendent	re of Superintendent County Date					relevant court documentation.				



orm 61 - Aide V and Aide VI Authorization	
---	--

Social	Security	Number

Last Name:

F

First Name:

MI:

Information listed on this application must be supported by official documentation such as official seal-bearing college transcripts, copies of certificates of completion, or any other source of verification. Failure to produce such documentation may result in the formal denial of this application

Verification of Employment					
Applicant Information Page must be attached. Applicant is currently employed as a special education Assistant Teacher or (Signature Required): County Authorized Official		YES 🗆	NO □ Permanent Only		
Applicant is employed by West Virginia Public School District. (If yes, complete State Compentency Exam section below)			YES 🗆	NO 🗆	
State Competency Exam					
The applicant has taken and passed the current state competency exam for aides developed pursuant to W.Va. Code §18A-4-8e and has satisfied this requirement			Date:	Verification attached \Box	
Verification of Education					
The applicant holds the minimum of a high school diploma or GED.	YES 🗆	Documen	tation attached \Box		
Certification Request					

Check one:

- □ Initial Temporary Authorization—Some certification requirements are met (current employment).
- Renewal of the Temporary Authorization—Initial Authorization awarded previously and successful completion of one specialized training (after the effective date of the most recently awarded). Authorization may be renewed twice (not valid for CTE route).
- D Permanent Authorization—All certification requirements are met.

Coursework

Early Childhood WVDE Approved Course Work

Commitment for Completing Required Coursework and/or Professional Development for Specialized Training

I understand that I am responsible for meeting the requirements to renew the Temporary Authorization until all requirements are met for the issuance of the Permanent Authorization.