**MINUTES**

**WEST VIRGINIA BOARD OF EDUCATION**

**Capitol Building 6, Suite 600**

**1900 Kanawha Boulevard, East**

**Charleston, West Virginia**

**October 13, 2021**

**I. Call to Order**

Following the welcome and Pledge of Allegiance, President Miller L. Hall called the meeting of the West Virginia Board of Education (WVBE) to order at 10:30 a.m. on October 13, 2021, in Capitol Building 6, Suite 600, 1900 Kanawha Boulevard, East, Charleston, West Virginia.

The following members were present: President Hall, Thomas W. Campbell, Robert W. Dunlevy, A. Stanley Maynard, F. Scott Rotruck, Daniel D. Snavely, Debra K. Sullivan, Nancy J. White (via Teams and telephone), and James S. Wilson, and ex officio W. Clayton Burch, State Superintendent of Schools. Member absent was Sarah Armstrong Tucker, Chancellor, West Virginia Higher Education Policy Commission and West Virginia Council for Community and Technical College Education.

**II. Approval of Agenda**

President Hall called for a motion to approve the agenda. Mr. Campbell moved, and Mr. Rotruck seconded, that the agenda be approved. Upon the call for the question, the motion was carried unanimously.

**III. Recognitions**

The Board recognized 17 students who earned top honors during Career Technical Student Organization (CTSO) national conferences this summer (press release attached); and the 2020 and 2021 West Virginia Principals of the Year/National Distinguished Principals of the Year: Alicia Lett, Cranberry Prosperity School, Raleigh County, 2020 West Virginia Association of Elementary and Middle Schools Principals’ Principal of the Year; Cindy Calfee, Matewan K-8, Mingo County, 2021 West Virginia Association of Elementary and Middle Schools Principals’ Principal of the Year and National Distinguished Principal; Stacey Sylvester, Skyview Elementary, Monongalia County, 2021 West Virginia Association of Elementary and Middle Schools Assistant Principals’ Principal of the Year and National Outstanding Assistant Principal; John Conrad, Westwood Middle School, Monongalia County, 2020 West Virginia Association of Secondary Schools Principals’ Principal of the Year; and Kenneth W. DeMoss, Parkersburg High School, Wood County, 2021 West Virginia Association of Secondary Schools Principals’ Principal of the Year. Also recognized were Mr. C. David Price, Superintendent, Raleigh County, and Mr. William P. Hosaflook, Superintendent, Wood County, for schools in their counties being designated as National Blue Ribbon Schools. (Copy appended to Official Minutes, Attachment M.)

**IV. Delegations**

Dr. Mickey Blackwell, Executive Director, **West Virginia** Association of Elementary/Middle School Principals, spoke regarding National Principals Month, the need for assistant principals in all schools, and working together to bring more minorities into leadership positions. Mr. Dale Lee,

President, West Virginia Education Association, spoke regarding frustration in the education community pertaining to COVID, number of vacant positions, lack of substitutes, overwhelmed staff, requested WVBE members spend a day with an educator in the classroom, and requested help in returning respect to the education profession.

**V. Farm to School**

Ms. Amanda Harrison, Director, WVDE Child Nutrition Services, provided an overview of the Farm to School initiative.

**VI. Consent Agenda**

President Hall called for a motion to approve the Consent Agenda. Mr. Campbell moved, and Mr. Rotruck seconded, that the Consent Agenda be approved. Mrs. Sullivan questioned why her request of last month, that the Department’s personnel attachment show all personnel actions inclusive of transfers between offices, had not occurred and requested clarification regarding the application for the INTASC standards and Teach-Now Teacher Preparation Certification Program. Dr. Sonya White, Teaching and Learning Officer, WVDE Office of Teaching and Learning, addressed Mrs. Sullivan’s questions. Following discussion, President Hall called for the question and the Consent Agenda was unanimously approved. (Copies appended to Official Minutes, Attachments A through E.)

* Approved September 8, 2021, WVBE minutes (Attachment A)
* Received West Virginia Department of Education (WVDE) personnel matters (Attachment B)
* Approved the Wood County Board of Education's request to amend the 2020‑2030 CEFP to include HVAC replacement and renovation projects to Edison Middle School, Emerson Elementary School, Martin Elementary School, and Jefferson Elementary School. All projects included in the revision are intended to be funded with American Rescue Plan (ARP) Elementary and Secondary Schools Emergency Relief (ESSER) funds (Attachment C)
* Approved the application for the INTASC standards and Teach-Now Teacher Preparation Certification Program to provide a teacher certification program consisting of coursework to be recognized as adequate pursuant to meeting requirements of W. Va. Code §18A‑3‑2a(a)(1)(C) (Attachment D)
* Appointed Dr. Sherri L. Theaker, Director of Education Program/Professor of Education/National Accreditation Coordinator, Wheeling University, to serve on the West Virginia Educator Preparation Program Review Board (Attachment E).

**VII. Superintendent Report**

Superintendent Burch spoke regarding the WVBE/WVDE joint strategic plan and provided updates regarding: 1) West Virginia Schools for the Deaf and the Blind; assisted by Mr. Matt Hicks, Director, WVDE Accountability Services, Ms. Stephanie Abraham, Attorney, WVDE Legal Services,

and Mr. Randall Reid-Smith, Curator, West Virginia Department of Arts, Culture, and History; 2) Senate Bill 303, Students’ Right-to-Know Act, assisted by Mr. Adam Canter, Director, WVDE Career Technical Education Services and Support, and 3) assisted by Dr. Jan Barth, Deputy State Superintendent, distributed the 2021 Strategic Plan for West Virginia Public Schools. (Copy appended to Official Minutes, Attachment Mc.)

**VIII. Special Circumstance Review Report for**

**Lincoln County Schools: Facilities**

Mr. Hicks (distributed report), Ms. Amy Willard, Director, WVDE Office of School Operations and Finance, and Mr. Micah Whitlow, Manager, WVDE School Facilities Services, presented the Special Circumstance Review Report for Lincoln County Schools: Facilities for the Board’s consideration. Mr. Jeffrey S. Kelley, Superintendent, Lincoln County Schools, addressed the Board regarding the report.

Following discussion, Mr. Dunlevy moved, and Dr. Maynard seconded, that the Special Circumstance Review Report for Lincoln County Schools: Facilities be approved. Upon the call for the question the motion was carried unanimously. (Copy appended to Official Minutes, Attachment F.)

**IX. Break**

President Hall called for a break for lunch at 1:16 p.m. Superintendent Burch departed the meeting.

**X. Call to Order**

President Hall called the meeting back to order at 1:47 p.m. Ms. Michele Blatt, Deputy State Superintendent of Schools, took the seat vacated by Superintendent Burch.

**XI. West Virginia Schools for the Deaf and the Blind**

**Permanent Drainage Easement**

Ms. Heather Hutchens, General Counsel, WVDE Legal Services, assisted by Ms. Abraham, presented the West Virginia Schools for the Deaf and the Blind’s (WVSDB) request to grant the West Virginia Department of Highways (DOH) a permanent drainage easement extending from Route 50 in Romney, West Virginia across the Southeastern portion of WVSDB property. The purpose of the easement is to allow the DOH to install a drainage pipe that will capture excess storm water and mitigate flooding on campus.

Following discussion, Mr. Campbell moved, and Dr. Snavely seconded, that the permanent drainage easement be approved and granted to the West Virginia Department of Highways. Upon the call for the question the motion was unanimously carried. (Copy appended to Official Minutes, Attachment G.)

**XII. Policy 1242, State Board of Education Policy Making Process**

Ms. Hutchens presented Policy 1242 for the Board’s consideration. Policy 1242 has been revised to clarify the WVBE’s rule-making procedures and the process for collaboration with the Legislature to update code authorities. Mrs. Sullivan distributed a document describing the policy development/ amendment/adoption cycles.

Following discussion, Mr. Campbell moved, and Mr. Rotruck seconded, that Policy 1242, with technical edits, be placed on comment for 30 days. Upon the call for the question the motion was unanimously carried. (Copy appended to Official Minutes, Attachment H and addendum.)

**XIII. Policy 2422.2, Driver Education Regulations**

Dr. White presented Policy 2422.2 for the Board’s consideration. Comments received during the comment period resulted in changes in the policy as reflected in Attachment I-1.

Following discussion, Mr. Campbell moved, and Dr. Wilson seconded, that Policy 2422.2 be approved, as amended, and effective 30 days from filing. Upon the call for the question the motion was unanimously carried. (Copy appended to Official Minutes, Attachments I-1 and I-2.)

**XIV. Policy 5202, Minimum Requirements for the Licensure of**

**Professional/Paraprofessional Personnel and Advanced Salary Classifications**

Ms. Hutchens presented Policy 5202 for the Board’s consideration. Comments received during the comment period resulted in changes in the policy as reflected in Attachment J-1.

Following discussion, Mr. Campbell moved, and Mr. Dunlevy seconded, that Policy 5202 be approved, as amended, and effective 30 days from filing. Upon the call for the question the motion was unanimously carried. (Copy appended to Official Minutes, Attachments J-1 and J-2.)

**XV. Policy 7212, Intercounty Transfer Appeal**

Ms. Hutchens presented Policy 7212 for the Board’s consideration. No comments were received during the comment.

Following discussion, Mr. Campbell moved, and Dr. Wilson seconded, that Policy 7212 be approved and effective 30 days from filing. Upon the call for the question the motion was unanimously carried. (Copy appended to Official Minutes, Attachment K.)

**XVI. WVBE Personnel Matters**

**Executive Session**

Mr. Campbellmoved that the Board enter executive session for a personnel matter as provided in W. Va. Code §6-9A-4(b)(2)(A) [personnel exception] and/or §6-9A-4 [matters involving attorney-client privilege per *Peters v. County Commission*, 205 W. Va. 481 (1999)]. Mr. Rotruck seconded the motion and upon the call for the question the motion was carried unanimously. The Board entered executive session at 2:27 p.m.

**XVII. WVBE Personnel Matters**

**Return from Executive Session**

President Hall announced that the Board had returned from executive session at 2:51 p.m. with no action taken.

President Hall called for a motion to approve the Board’s personnel attachment. Mr. Campbell moved, and Mr. Rotruck seconded, that the personnel attachment be approved. Upon the call for the question the motion was carried unanimously. (Copy appended to Official Minutes, Attachment L.)

**XVIII. WVBE Member Updates**

Mrs. Sullivan attended a Communities In Schools art event, Mr. Rotruck spoke about his participation in an entrepreneurship conference, Dr. Wilson spoke regarding an action by the National School Boards Association. President Hall provided an update regarding the number of students who took advantage of the 2.0 waiver and thanked the students from Hoover High School (Kanawha County) and Mr. Dave Cartwright, Director, WVDE Infrastructure and Network Operations, for their hard work in relocating the Board Room from the third floor to the sixth floor.

**XIX. Items for Future Meetings**

Dr. Snavely requested information regarding the availability of commercial driver’s license training. Mrs. Sullivan requested an update regarding discipline rates and bus transportation times. President Hall requested frequent updates regarding Lincoln County.

**XX. Future Meetings**

President Hall announced that the next regular meeting of the WVBE will be held November 10, 2021, at 9:00 a.m., in Charleston, West Virginia.

**XXI. Adjourn**

President Hall called for a motion to adjourn. Mr. Dunlevy moved, and Mr. Campbell seconded, that the meeting be adjourned. Upon the call for the question the meeting was adjourned at 2:58 p.m.

**Minutes approved by the Board on November 10, 2021.**

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**Miller L. Hall, President**

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**Thomas W. Campbell, Vice President**

Minutes were recorded by

Virginia M. Harris

Secretary to the Board

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