

## **2023 Project on Racism Contest Guidelines**

### **ELIGIBILITY**

The 2023 Project on Racism Contest is open to any student in grades 1—12 attending public, private, parochial, or home school in the State of West Virginia; or any student under the age of twenty enrolled in a high school correspondence/TASC program in the State of West Virginia. We are again using the expanded contest including: Essays, Music, & 5 minute films.

The student does NOT have to be a U.S. citizen.

### **CONTACT INFORMATION FORM**

Please submit your Contact Information Form along with your original work. Use a paper clip to attach the Contact Information Form to your medium. Do NOT staple your Contact Information Form to your medium.

There is no separate registration form.

### **ENTRY SUBMISSION**

Entries may be submitted on or before November 14<sup>th</sup>, 2022. Each entry must include both an essay and a Contact Information Form. You will NOT receive acknowledgement of receipt.

Essays and Contact Information Forms may be submitted via e-mail, fax, U.S. Postal Service, or hand delivery. YWCA Wheeling is not responsible for entries not received due to network service outages or delays, computer difficulties, or any other technological malfunctions; or for entries that are lost, stolen, misdirected, late, ineligible, incomplete, or mutilated by the U.S. Postal Service.

Submit each entry only one time. Do NOT fax an entry multiple times. Do NOT fax and mail the same entry.

All entries submitted via e-mail must be received by midnight on November 14<sup>th</sup>, 2022. Please e-mail entries to [cdcodirector@ywcawheeling.org](mailto:cdcodirector@ywcawheeling.org) and type “Essay/Music/Film submission” in the subject line.

All entries submitted via fax must be received by midnight on November 14<sup>th</sup>, 2022. Please fax entries to 304-232-0513 and write “Essay submission” as the recipient.

All entries submitted via U.S. Postal Service must be postmarked on or before November 14<sup>th</sup>, 2022. Please mail entries to: YWCA Wheeling, 1100 Chapline St, Wheeling, WV 26003, ATTN: Essay submission

All entries submitted via hand delivery must be received by 5:00 pm on November 14<sup>th</sup>, 2022. Please deliver entries to YWCA Wheeling first floor reception desk at the above address Monday through Friday, between 9:00 am – 5:00 pm.

## **2023 Project on Racism Contest Essay Competition**

### **QUOTE**

“If I cannot do great things, I can do small things in a great way.”

-Rev. Dr. Martin Luther King, Jr

### **ESSAY REQUIREMENTS**

Essays should not include any information that identifies the student, teacher, principal, or school. Any essay that includes identifying information will be automatically disqualified.

All essays will be photocopied for judges. Any essay that is illegible after photocopying will be automatically disqualified.

Essays should be a maximum of four (4) pages.

Essays may be handwritten, typed, or computer-generated in 12-point Times New Roman font.

Essays must be in English.

Essays must be the original work of the student. Parents/teachers/guardians may type or write a student’s work verbatim.

Each student may submit only one (1) essay. Please submit only one copy, i.e., do not fax and mail the same essay.

Essays must be in black ink on white paper, double-spaced, and on one side of the paper only.

Please number pages at the bottom, i.e., 1 of 4, 2 of 4, etc.

Do not include drawings, references, or other attachments.

Do not use staples. Use a paper clip to attach the Contact Information Form and the essay.

### **ESSAY PROMPTS GRADES 1 – 4**

What is a great thing you have done? Was it difficult? What Have you ever done something that was hard for you? Why is it important to keep trying?

### **ESSAY PROMPTS GRADES 5 – 8**

Describe all the great things in you’ve done & why they are great.

Have you ever tried something, failed, & tried again?

What is a small thing you’ve done, that has made a big impact?

Are you determined?

### **ESSAY PROMPTS GRADES 9 – 12 & TASC**

What are the first thoughts you have when you read the quote?

Does this quote make you think of a specific time or event in your life? Explain?

Does this quote apply to your approach toward life at all? If so, how?

## **2023 Project on Racism Contest Five Minute Film Competition**

One of the newest additions to the Project on Racism contest is a Five Minute Film Contest. We are giving all the students the opportunity to create a film of five (5) minutes or less in length that is inspired by or has a theme based in this year's quote.

### **QUOTE:**

“If I cannot do great things, I can do small things in a great way.”

-Rev. Dr. Martin Luther King, Jr

The film's director(s) and actors must have been in high school, Middle school, or Elementary school while filming the project. This is a statewide film competition and thus accepts films from anywhere in WV, if, you were in grades 1 through 12 when you made the film.

All films must be in English or subtitled in English.

**DEADLINE FOR ENTRIES:** Entries for the 2023 YWCA Project on Racism Five Minute Film Contest must be submitted on or before November 14<sup>th</sup>, 2022

**ELIGIBILITY:** Students must submit entries as required on the entry form to be eligible. Entries received after the deadline set forth in these terms are ineligible, null, and void.

**HOW TO ENTER:** Create a film of five (5) minutes or less in length that is inspired by or has a theme based in this year's quote. The film can be created by phone, camera, or any other visual recording device.

**PERSONAL INFORMATION:** Be sure to fill out the Contact Information Sheet and attach it or the information from it, with your submission

### **SELECTION AND NOTIFICATION OF WINNERS:**

Winners will be announced before the end of December 2022.

Winners will be chosen for their creativity, ingenuity, originality, and relevance of the entry. All winners will be notified by the email address or phone number provided in the entry form.

### **RULES FOR ENTRY:**

Entries may not contain content that contains curse words, gross violence, gore, nudity or any sexual situations. Each Entry must include:

1. Completed Contact Information Form
2. A Flash Drive, download link, or CD containing the MP3 (The MP3 can also be emailed to [cdcodirector@ywcawheeling.org](mailto:cdcodirector@ywcawheeling.org))

## 2023 Project on Racism Contest Song/Music Competition

Another addition to the Project on Racism contest is the Song/Music Contest. We are giving all the students the opportunity to create a song of three (3) minutes or less in length that is inspired by or has a theme based on this year's quote.

### **QUOTE:**

“If I cannot do great things, I can do small things in a great way.”

-Rev. Dr. Martin Luther King, Jr

The musicians or musical contributors must have been in High school, Middle school, or Elementary school during the school year 2022-2023. This is a state wide Song/Music competition and thus accepts music from anywhere in the state provided you were in grades 1 through 12 when you created the piece.

**DEADLINE FOR ENTRIES:** Entries for the 2023 YWCA Project on Racism Song/Music Contest must be submitted on or before November 14<sup>th</sup>, 2022

**ELIGIBILITY:** Students must submit entries as required on the entry form to be eligible. Entries received after the deadline set forth in these terms are ineligible, null, and void.

**HOW TO ENTER:** Create a song or musical piece of three (3) minutes or less in length that is inspired by or has a theme based on this year's quote. The music can be created by phone, studio, or any other recording equipment. All music, lyrics must be original. The song entered cannot be owned in any part by a music publishing company. Categories of music accepted include: Alternative, Blues, Children's Music, Christian, Country, EDM (Electronic Dance Music), Folk, Instrumental, Jazz, Latin, R&B, Hip-Hop, & Rock. All songs must be in MP3 format.

**PERSONAL INFORMATION:** The Contact Information Sheet must be attached in some way to the entry, or the information from it must be submitted with your original work.

### **SELECTION AND NOTIFICATION OF WINNERS:**

Winners will be announced before the end of December 2022.

Winners will be chosen for the creativity, ingenuity, originality, and relevance of their entry. All winners will be notified by the email address or phone number provided on the entry form.

### **RULES FOR ENTRY:**

Entries may not contain curse words, words of aggression or violence, or words of a sexual nature. Each entry must include the following:

1. Completed Contact Information Form
2. A Flash Drive, download link, or CD containing the MP3  
(The MP3 can also be emailed to [cdcdirector@ywcawheeling.org](mailto:cdcdirector@ywcawheeling.org) )

## **SELECTION OF WINNERS**

Winners will be selected according to the following criteria: grammar, originality, relevance to theme, and effective expression. Winners will be contacted via the email provided on the Contact Information Sheet and announced before the end of December 2022. All judgments are final.

## **CONDITIONS**

All submitted entries shall become the property of the YWCA Wheeling, and no submission will be acknowledged or returned. The copyright of the entry remains the exclusive property of the entrant.

If any entrant commits plagiarism or violates copyright law, the entrant is solely responsible for the act(s). The YWCA Wheeling is NOT responsible in cases of plagiarism and/or copyright infringement. If YWCA Wheeling receives any concrete evidence of plagiarism and/or copyright infringement after a winner is selected, then the prize shall be returned and YWCA Wheeling shall remove that work from its website.

If you have any questions about the 2023 Project on Racism Essay Contest, please contact us at 304-232-0511 Ext. 37 or [cdcodirector@ywcawheeling.org](mailto:cdcodirector@ywcawheeling.org)

Official use only \_\_\_\_\_

## **2023 Project on Racism Contest Contact Information Form**

Submissions may not include any information that identifies the student, teacher, principal, or school. Any submission that includes identifying information will be automatically disqualified.

### **STUDENT INFORMATION**

NAME \_\_\_\_\_

GRADE \_\_\_\_\_ AGE \_\_\_\_\_

### **PARENT/GUARDIAN INFORMATION**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

### **SCHOOL INFORMATION**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP CODE \_\_\_\_\_

COUNTY \_\_\_\_\_

PHONE \_\_\_\_\_

TEACHER \_\_\_\_\_ E-MAIL \_\_\_\_\_

PRINCIPAL \_\_\_\_\_ E-MAIL \_\_\_\_\_

# Parent/Guardian Media Consent Form

We are providing this parental consent form to request permission for your child's personally identifiable information and original works on the Herbert Henderson Office of Minority Affairs (HHOMA) website and/or publications and/or on the Martin Luther King, Jr. State Holiday Commission's website and/or publications.

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a website since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we do want to celebrate your child and their work.

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to the director of HHOMA and such rescission will take effect upon receipt by HHOMA.

Check ONE of the following choices:

\_\_\_\_\_ I/We GRANT permission to have BOTH my child's name AND image, school name, original works, and achievements published on the HHOMA and Martin Luther King, Jr. State Holiday Commission's websites and/or publications.

\_\_\_\_\_ I/We GRANT permission to have EITHER my child's name OR image (but not both together), original works, and achievements published on the HHOMA and Martin Luther King, Jr. State Holiday Commission's websites and/or publications.

\_\_\_\_\_ I/We DO NOT GRANT permission to have my child's name, image, school name, original works, and/or achievements published on the HHOMA and Martin Luther King, Jr. State Holiday Commission's websites and/or publications.

Print all the information below:

Child's Name \_\_\_\_\_

School: \_\_\_\_\_

Print name of Parent/Guardian: (PRINT)  
\_\_\_\_\_

Signature of Parent/Guardian: (SIGN)  
\_\_\_\_\_

Relation to Child: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_ Email: \_\_\_\_\_

**Mail or email this form on or before November 14, 2022 to: Patricia Wilson, 627 Wallace Hall, WV SU, Institute, WV 25112 or wilsonpat@wvstateu.edu**

## **2023 Project on Racism Contest Student Checklist**

- Is your Contact Information Form filled out completely and accurately, and paper clipped to your essay?
- Did you EXCLUDE all identifying information (such as name, school, grade, age, and teacher) from your essay?
- Is your essay four (4) pages or shorter?
- Is your essay handwritten, typed, or computer-generated in 12-point Times New Roman font?
- Is your essay legible after photocopying?
- Is your essay double-spaced?
- Is your essay on white paper?
- Is your essay on one side of the page only (single-sided)?
- Does your essay answer pertain to the Topic?
- Did you check for errors in spelling, grammar, and punctuation?
- Does your essay contain only your own original work?
- Are the pages numbered at the bottom, i.e., 1 of 4, 2 of 4, etc.?
- Did you exclude drawings, references, and other attachments?
- Did you exclude staples?
- Did you paper clip together the Contact Information Form and the essay?
- Is your entry being submitted on or before November 14<sup>th</sup>, 2022?
- Are you submitting your essay only once?
- Did you fill out & mail the Parent/Guardian Media Consent Form?