**Sample Team Data Collection Tool**

Think about the individual’s typical day and write the “big chunks” or class periods. Under each class period, write the number of times the individual was given the opportunity to communicate.

In the next row, identify the communication partner(s) the individual had during that time.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Arrival** | **Whole Group** | **Therapy** | **Bathroom/**  **Changing** | **Literacy** | **Lunch** | **Bathroom/**  **Changing** | **Math** | **Free Time** | **Departure** |
| **Number of Opportunities** |  |  |  |  |  |  |  |  |  |  |
| **Partners**  **(T = Teacher**  **S = SLP**  **P = Peer, etc.)** |  |  |  |  |  |  |  |  |  |  |

As you develop the communication plan and identify communication goals, the team will need to increase the opportunities to communicate across the day and with multiple partners.