

Prepared Speech Scorecard

Items Evaluated	Possible Points	Simulated Workplace Number						
Opening — Appearance	100							
Opening — Introduction	50							
Voice	100							
Platform Department	100							
Organization	200							
Mechanics	100							
Closing	150							
Effectiveness	200							
Résumé Penalty	0 or -10 only							
Clothing Penalty	0 to -50							
Time Penalty	0 to -50							
Other Penalties	0 to -50							
Total Possible Points	1,000							